

CONSERVATION AGRICULTURE SYMPOSIUM 2012

October 2-4, 2012

GUIDELINES FOR PAPERS, CASE STUDIES AND POSTER PAPER SUBMISSION

1. Papers (experimental study)

1.1 Body of paper

- Title: Not more than 20 words, clearly describing the subject and content of the paper.
- Abstract: Not more than 500 words briefly specify the aims of the work carried out, the geographical area, the methods used, the main findings and the conclusions drawn.
- Key words: 4- 6 words
- Introduction: Background to the study, the study objectives, the hypothesis to be tested, or a description of the Problem
- Materials and Methods: A brief description of geographical area of the study, the methods/techniques used,
- Results (Results and Discussion): Clearly present the experimental results of the study in summarized form, with the appropriate statistical analysis, highlighting any key trends
- Discussion: An explanation of the significance of the main findings of the study. Relate to other works
- Conclusion: Description of the main outcome of the study

1.2 Specifications for manuscripts:

- Work should be original
- MS Word 97 or later should be used.
- Language: English
- Maximum length: Maximum 6000 words (not more than 10 pages)
- Spacing: Single spaced
- Margins: 2.5 cm margins (all sides - top, bottom and sides)
- Font type: Times New Roman
- Font size: 11 point font size
- Format: Title should be 12 point in bold with all first letters to the main words capitalized
- Author(s) Name: All names must be provided in full. If there is more than one author, the names of the co-authors should be provided and the name of the corresponding author should be marked with an asterisk.
- Authors Affiliations: The organization of each author must be provided in full together with the full postal address. The lead author's email address must be provided.

1.3 Other specifications

- Headings in text: Headings for all sections should be short and accurately reflect the content. These should be in bold with all first characters capitalized. Any sub-headings should be clearly distinguishable from headings and should be in bold-face and italicized.
- Acronyms and abbreviations: When they first appear in the text, all abbreviations and acronyms must be spelled out followed by their abbreviated form in brackets. Similarly, any unfamiliar technical or other terms used must be explained the first time it appears in the paper.
- Species names: Full species names, including the authority (e.g. *Mucuna puriensis* (L.)), should be given the first time that an organism is mentioned.

- Equations: Any equations used in your paper must be numbered.
- Units: Use the metric/International System of Units (SI) system throughout for units of measurement. Conversion factors must be provided for any non-SI Units that you use.
- Footnotes: Footnotes must be numbered consecutively (1, 2, 3, 4, etc.). Each footnote should appear at the foot of the page on which it refers to.
- Tables: All tables must be numbered in a consecutive manner and each must have a brief title at the top. Each table must be referred to in the text. Vertical lines between columns should not be used. If tables are being adapted from somewhere the sources must be provided at the bottom of each table.
- Figures: All figures must be numbered in a consecutive manner and each must have a brief title at the bottom. Each figure must be referred to in the text. If figures are being adapted from somewhere the sources must be provided at the bottom of each figure.
- References: If references are cited, please indicate the author(s) name and the year when the number of authors is less than three (e.g. Brown, 1945 or Thises and Mugg, 1978). For articles with three or more authors, only give the first authors' name with "*et al.*". Provide a reference list at the end of the paper and list these in alphabetical order of the names. Ensure that all references cited appear in the reference list, and that all references listed are cited in the text. The following are three examples of how to write the reference list.

- *For citation from journals, give the authors' full names, the title of the paper, the name of the journal, the year of publication, the volume and page numbers*

[e.g., Kay, B.D., Angers, D.A., Baldock, J.A., and Groenvelt, P.H. 1988. Quantifying of the influence of cropping history on soil structure. *Can J. Soil Sci.* 18, 64–73].

- *For citation from books, give the names of its editors, the year of publication, the title of the book, the edition order, where it was published, and the name of the publisher, and the page numbers*

[e.g., Salvatore, D. and Reagle, D. 2002. *Statistics and Econometrics: Schaums Outline of Theory*. Second edition. Mc Graw-Hill Company, New York, U.S.A. 128 pp.]

- *For citation from proceedings, give the authors' names, the year of publication, the title of the paper, the name of its editor ed.(or eds.), the title of the proceedings, the title of the conference, conference venue, the year of the conference, where it was published, the name of the publisher, and the page of numbers*

[e.g., Scopel, E. and Findeling, A. 2001. Conservation tillage effects on runoff reduction in rainfed maize of semi-arid zones of western Mexico. In: Garcia-Torres, L., Benites, J., Martinez-Vilela, A. (Eds.), *Conservation agriculture, a worldwide challenge. Proceedings of the World Congress on Conservation Agriculture*, Madrid, October 1–5, 2001. Cordoba, Spain, pp. 179–184.]

2. Case Studies (Development activity)

Here, a case study is a short-term, mostly qualitative study that synthesizes experiences and results obtained by applying and using conservation agriculture principles and technologies in a specific region in past or ongoing efforts and projects. It is developed around a unified, locally adapted framework focusing on conservation agriculture techniques and processes, on key issues and lessons learned, as well as on shortcomings and successes. Eventually what became the reference framework guiding case study development is a list of questions and issues such as the following:

- biophysical, socio-economic and institutional environment of conservation agriculture farming systems
- historical review of work related to conservation agriculture in the selected site, region or project
- specific technologies, packages or systems being promoted, and how they differ from existing practices and systems
- overview of adaptation and diffusion process towards conservation agriculture
- qualitative overview of impact and adoption, in its agronomic, economic and social dimensions
- key gaps and challenges in site-specific circumstances

Authors are required to prepare a case study along the following areas:

1. Introduction
 - 1.1 Background – introduces the implementer and the CA initiative
 - 1.2 Importance of CA in target areas – why CA is considered particularly relevant in the area
2. Technical Description
 - 2.1 Technical details (practices)
 - 2.2 Management (operations, maintenance, tools)
3. Assessment
 - 3.1 Present main findings, lessons learned
 - 3.2 Costs and benefits
 - 3.3 Adoption
4. Concluding Comments
 - 4.1 Implications of the development activities
 - 4.2 Research needs/ possible improvements

3. Posters and poster paper

Authors are required to prepare *a poster paper* and *an accompanying poster*.

3.1 Poster Paper

The poster paper should be prepared following the same structure and specifications as for experimental study papers or case study but should be no longer than 5 pages.

3.2 Posters

The posters should be with dimensions of at least 1.2 (*l*) x 1.0 (*w*) m.

- Format: Portrait (not landscape)
- Details: Concise sentences highlighting key points. All other details to go into the poster paper.
- Font for title: Times New Roman 40 point
- Font for authors' names: Arial 36 point
- Font for subheadings: Arial 32 point
- Font for the body text: Times New Roman 30 point
- Logos: At the beginning or at the end and should not exceed 65 mm

Partners are specifically requested to involve and support farmers to prepare and present their work on CA using posters.

4. Deadline for submission of papers, case studies, and poster papers

The deadline for submission of papers, case studies and poster papers is set at 15 August 2012. Authors will be communicated about acceptance of presentations immediately upon receipt and review of submissions. The schedule for submission of papers, case studies, and poster papers is as follows:

- 20 June, 2012: Announcement and call for papers, case studies, and poster papers
- 20 July, 2012: Second and final reminder for call for papers
- 15 August, 2012: Deadline for submission of papers, case studies and poster papers
- 31 August, 2012: Notification of acceptance of papers
- 14 September, 2012: Deadline for submission of revised papers
- 2-4 October, 2012: Hosting symposium.