

## **GBEP Bioenergy Week**

**Brasília, Brazil**

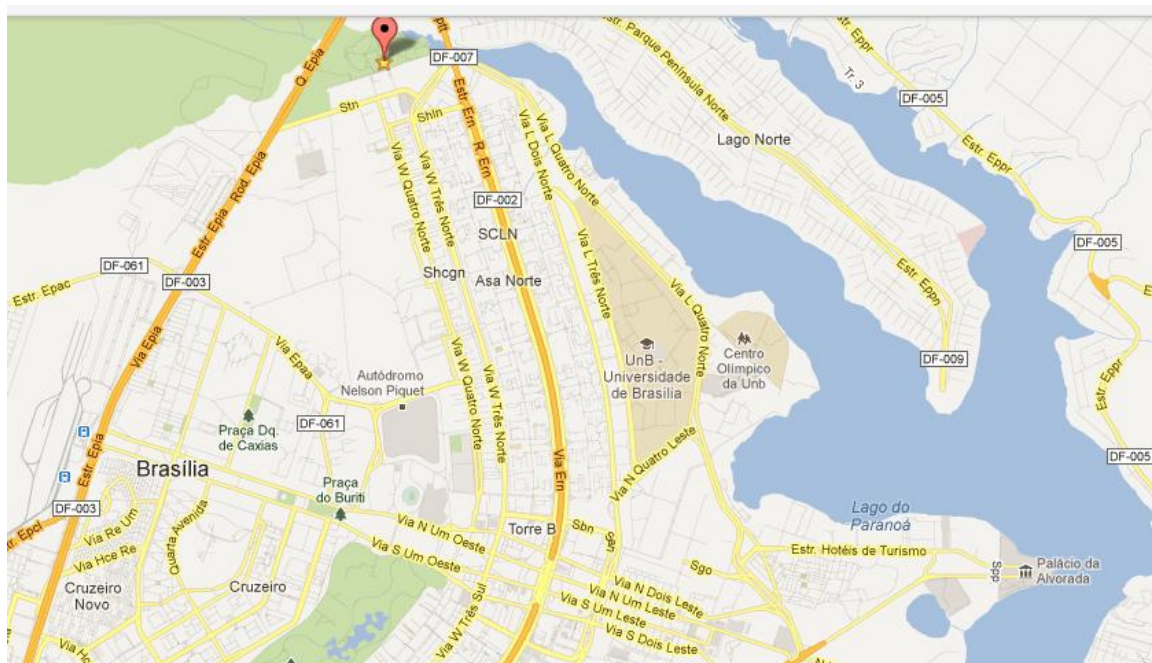
**EMBRAPA**

**18-23 March 2013**

### **Logistical Note**

#### **Date and Venue**

The Bioenergy Week will be held from 18 to 23 March 2013, in Brasília, Brazil, at Embrapa Agroenergy (Embrapa Agroenergia). Embrapa Agroenergy is located at: Parque Estação Biológica - PqEB s/nº - W3 Norte (final). Brasília, DF - Brasil - CEP 70770-901.



#### **Opening Session**

The opening session will be held on Monday, 18th March 2013 beginning at 9:00 a.m. Participants are reminded that mobile telephones should be either switched off or switched to “silent” mode during all sessions.

## **Registration**

All attendees are required to register before the event. The registration desk at Embrapa Agroenergy will start operating and issuing conference badges on Monday, 18th March at 08:30 p.m.. All participants must present a passport or other official photograph-bearing identity documents at the registration desk in order to obtain their badges for the meeting.

## **Working Languages**

There will be simultaneous translation from Portuguese to English, Spanish and French. In order to promote better understanding, we request speakers to present slides in English, if possible.

## **Visas**

We encourage participants to apply for visas at their earliest convenience. According to Brazilian regulations, it is not possible to grant visas upon arrival. Brazilian Embassies and Consulates are authorized to issue visas upon presentation of the GBEP letter invitation. For further information, visit: <http://www.portalconsular.mre.gov.br/antes/quadro-geral-de-regime-de-vistos-1>

## **Transportation to and from Brasilia International Airport**

The main airport in Brasília is Juscelino Kubistchek International Airport – for airport details see <http://www.aeroporto-brasil.com.br/en/> or

<http://www.infraero.gov.br/index.php/us/airports/distrito-federal/brasilia-international-airport.html>

Transportation to and from Juscelino Kubistchek International Airport in Brasilia and the suggested hotels for the Conference is available by bus or taxi.

### *Bus Transportation to Brasilia Airport*

#### Executive Lines

The Sociedade de Transportes Coletivos de Brasília (TCB) operates the executive line to the Airport, line 113. The service is available daily from 6:30 am to 11:00 pm with the itinerary: Airport, Esplanada, Plano Piloto Bus Station, Hotel Zone (North and South Wings), Airport. If you want to get more information visit:

<http://www.tcb.df.gov.br/sites/300/400/00000766.pdf>;

[http://www.tcb.df.gov.br/003/00301015.asp?ttCD\\_CHAVE=151737](http://www.tcb.df.gov.br/003/00301015.asp?ttCD_CHAVE=151737).

#### Lines of Urban Transport – DFTrans

Q. 716 North / Esplanade – Airport – Line 11

Q. 716 North / W3 North South – Airport – Line 31

Plano Piloto Bus Station / Airport – Via W3 – Line 102

For more information on routes and rates visit: [www.dftrans.df.gov.br](http://www.dftrans.df.gov.br).

#### Transportation to Train Station and Metro

For users who need to get to the Metro or the Rodoferroviaria Train Station transport is possible using the 102 line at the Airport to the Bus Station and from there use the bus line 131 that makes transport to the train station.

#### *Taxi*

Transportation from Juscelino Kubistchek International Airport to suggested hotels for the Conference should cost approximately R\$ 40 (forty reais) or US\$20.

### **Local transportation in Brasília**

#### *Shuttle service*

In Brasília, from 18 to 23 March 2013, special shuttle services will be offered to participants of the Bioenergy Week of GBEP. There will be routes connecting hotels located in the central area (see “Accommodation in Brasília” section in this note) and Embrapa Agroenergia.

#### *Public transportation*

##### Bus

The rodoviária (Plano Piloto Bus Station) is where most buses in Brasilia start from. They either serve those in the city’s “wings” (Asa Norte and Asa Sul) or the Monumental Axis. The Zebrinha are minibuses in red and white which come very useful when getting around the city. They connect the central area of the city to some main venues in the city such as the airport and the Esplanada dos Ministérios. Single fair by bus is R\$ 2,00. For more information

on routes and rates visit: [www.dftrans.df.gov.br](http://www.dftrans.df.gov.br). For bus schedule, see: <http://www.horarios.dftrans.df.gov.br/>

### Taxi

Participants are advised to use only licensed taxis with meters. Surcharge fares are applied for night runs and on Sundays and holidays. If you want to get more information visit <http://www.taxibrasilia.com/taxi-brasilia/asa-sul> or <http://www.taxibrasilia.com/taxi-brasilia/asa-norte> or <http://www.telelistas.net/df/brasilia/taxi/>.

### Subway

Brasília's Metro subway started its operation in 2001. It links the city's important places and provides services from 6:00 am to 11:30 pm on weekdays, and from 7:00 am to 7:00 pm on weekends and holidays. Fair starts at R\$ 3,00. For more information on routes and rates visit <http://www.metro.df.gov.br/> and <http://www.metro.df.gov.br/estacoes/linhas.html>.

### **Accommodation in Brasília**

Participants are responsible for making their own travel and hotel arrangements and, if necessary, contacting their Diplomatic Representation in Brasília for assistance. We encourage participants to book hotels at their earliest convenience. Please find below a list of recommended hotels in the hotel zone, central area of Brasília (North and South Wings), with average rates in reais and approximated rates in dollar (which were negotiated for participants of the Bioenergy Week of GBEP).

HOTELS	SINGLE	DOUBLE
<b>Hotel Zone – North Wing</b>		
<b>COMFORT SUITES BRASÍLIA</b> SHN QD. 04 Bloco D – Asa Norte. Brasília-DF CEP.: 70.710-934 Phone: (+ 55 61) 3424-6000/ Fax: (+ 55 61) 3424-6001 <a href="mailto:vendas1.csb@atlanticahotels.com.br">vendas1.csb@atlanticahotels.com.br</a> <a href="http://www.atlanticahotels.com.br">www.atlanticahotels.com.br</a>	<b>Superior</b> R\$ 310 US\$ 156 <b>Luxo</b> R\$ 365 US\$ 184	<b>Superior</b> R\$ 353 US\$ 177 <b>Luxo</b> R\$ 408 US\$ 206
<b>MERCURE BSB LIDER</b> SHN, Quadra 5 – Bloco I – Asa Norte. Brasilia - DF Phone: (+ 55 61) 3426-4000/ (+ 55 61) 3426-4080 Fax: (+ 55 61) 3426-4023 H3627-RE3@accor.com.br	<b>Classic</b> R\$ 291 US\$ 147	<b>Classic</b> R\$ 309 US\$ 156
<b>Hotel Zone – South Wing</b>		
<b>HOSPEDAGEM MELIÁ BRASIL 21</b> SHS, Quadra 6 – Conj A – Lote 1 – Bloco D – Asa Sul. Brasília-DF Phone: (+ 55 61) 3218-5516/ Fax: (+ 55 61) 3218-4703 melia.com bruna.gomes@melia.com.br	<b>Premier</b> R\$ 399 US\$ 201 <b>Luxo</b> R\$ 499 US\$ 251 <b>Junior</b> R\$ 649 US\$ 327	<b>Premier</b> R\$ 399 US\$ 201 <b>Luxo</b> R\$ 499 US\$ 251 <b>Junior</b> R\$ 649 US\$ 327
<b>HOSPEDAGEM BRASIL 21 SUITES</b> SHS, Quadra 6 – Conj A – Lote 1 – Bloco F – Asa Sul. Brasília-DF Phone: (+ 55 61) 3218-5516/ Fax: (+ 55 61) 3218-4703 melia.com bruna.gomes@melia.com.br	<b>Superior</b> R\$ 319 US\$ 161 <b>Brasília</b> R\$ 419 US\$ 211	<b>Superior</b> R\$ 319 US\$ 161 <b>Brasília</b> R\$ 419 US\$ 211
<b>HOTEL NAOUM</b> SHS, s/n, Asa Sul. Brasília - DF, Phone: (+ 55 61) 3319-4863/ (+ 55 61) 3322-4545 Toll Free: 0800.614.844 <a href="mailto:reservas@naoumhoteis.com.br">reservas@naoumhoteis.com.br</a> <a href="mailto:naoumplaza@naoumhoteis.com.br">naoumplaza@naoumhoteis.com.br</a> <a href="http://www.naoumhoteis.com.br">www.naoumhoteis.com.br</a>	<b>Vip Class</b> R\$ 648 + 10% US\$ 326 + 10%	<b>Vip Class</b> R\$ 744 + 10% US\$ 375 + 10%

## **Other important information**

### *Emergency Telephone Numbers in Brasília*

The following numbers may be useful in case of emergency:

Police Tel. 190

Fire and Ambulance Tel. 193

### Hospitals

Santa Lucia Tel. 061/3445-0000

### *Shopping*

Shops in Italy are usually open from 9:00 to 13:00 hours and from 15:30 to 19:30 hours. However, many of the shops in the downtown area also remain open during the lunch break.

### *Medication*

Certain medications, like anti-inflammatory, antipyretic and analgesic drugs, can be easily purchased at pharmacies in the country, or even by phone. However, the purchase of certain medications, such as prescription drugs, antibiotics, antidepressants and others require a prescription issued by a Brazilian doctor, usually from the same state as where the medicine is to be acquired. As such, we recommend that participants bring, from their countries of origins, any continuous-use and / or commonly-used drugs, accompanied by a prescription or proof showing that the drugs are for personal use.

### *Currency*

Since 1994, the real (plural: reais) has been the official currency of Brazil. To exchange your currency for reais, go to an exchange bureau or bank authorized to do foreign exchange. Generally, it is not possible to pay in other currencies but there are plenty of ATM / cash machines to withdraw money. In addition most of the restaurants and shops accept credit cards (but please check to be sure).

### *Exchange rates*

Current exchange rates are approximately US\$0.50 = 1 Real and € 0.37 = 1 Real. The most up-to-date exchange rate can be obtained from the following site:

<http://br.financas.yahoo.com/moedas/conversor/#from=BRL;to=USD;amt=1>.

### *Telephone communications*

Brazil's area code is 55. The area code for Brasília is 61.

### *Electricity and power outlets*

Two voltages are used in Brazil: 110V and 220V. In Brasília, the standard voltage is 220V, but many hotels also have 110V outlets. Some hotels offer outlet adapters for certain configurations. It is recommended to check the voltage in each device before plugging it into an outlet.

### *Mobile phones*

Before travelling, check whether your carrier offers roaming services in Brazil. If it does not, and you have an unlocked phone, you can buy pre-paid SIM cards, from one of the four carriers operating in Brasília (Oi, Claro, TIM and Vivo). To call, after buying the SIM card, simply purchase a recharge card, starting at three reais (depending on the carrier).

### **Useful websites**

*Ministry of Foreign Affairs (Ministério das Relações Exteriores da República Federativa do Brasil)*

<http://www.itamaraty.gov.br/>

*Presidency (Presidência da República Federativa do Brasil)*

<http://www2.planalto.gov.br/>

*Information about Brasília in the Brazilian Ministry of Tourism (Brasília no portal do Ministério do Turismo)*

<http://www.turismobrasil.gov.br/promocional/destinos/B/Brasilia.html>

*Federal District Authority for Tourism (Secretaria de Turismo do Distrito Federal)*

<http://www.setur.df.gov.br/>



*Brazilian Customs Authority (Receita Federal)*

<http://www.receita.fazenda.gov.br/aduana/regadmexporttemp/regadm/VistBrasilEstran.htm>

<http://www.receita.fazenda.gov.br/aduana/regadmexporttemp/regadm/RegEspAdmTemp.htm>

*Ministry of Health/ National Agency for Health ( Ministério da Saúde / ANVISA)*

[http://www.anvisa.gov.br/sispaf/pdf/guia\\_de\\_saude\\_do\\_viajante.pdf](http://www.anvisa.gov.br/sispaf/pdf/guia_de_saude_do_viajante.pdf)

<http://www.anvisa.gov.br/>

*Ministry of Agriculture (Ministério da Agricultura)*

<http://www.agricultura.gov.br/portal/page/portal/Internet-MAPA/pagina-inicial/servicos-e-sistemas/servicos/viagens-mala-legal>

*Traveler's Guide ( Guia do Passageiro)*

<http://www.infraero.gov.br/images/stories/mccw/guiapassageiro.pdf>

*National Authority for Airports (Infraero)*

<http://www.infraero.gov.br>

*Travel guide about Brasília*

<http://www.aboutbrasil.org/>