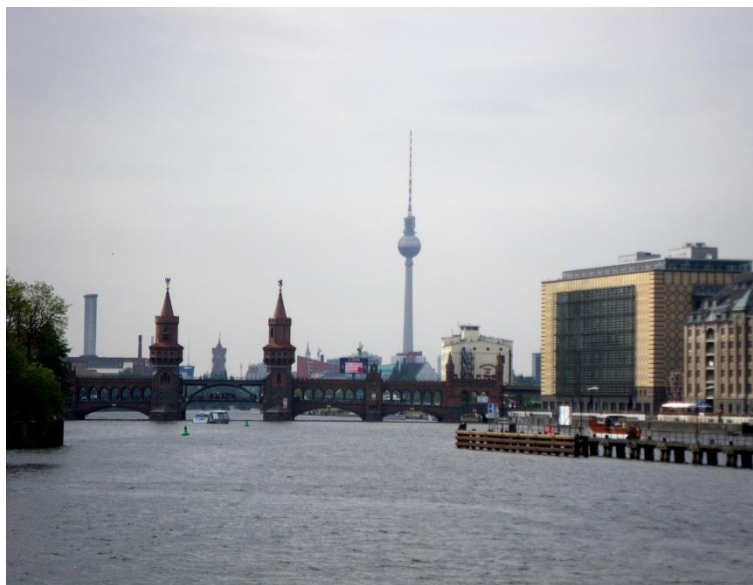




Global Bioenergy Partnership

-

Conference



28 – 31 May 2013
in Berlin

– Travel and Conference Information –



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1 In advance



This handout contains organizational topics regarding the GBEP in May 2013 in Berlin. It will give you some support and will provide you with some information in terms of maps, overviews and official websites. For sure this handout cannot cover any possible information for your entire journey. But we hope it will give you some useful suggestions to make your stay in Berlin a little bit easier.

The times mentioned here derive from current planning and might be adopted. A detailed program/schedule you will find in the invitation. Any eventual change in the schedule will be communicated in due advance.

Most important phone contacts at a glance:

Michela Morese, GBEP Secr.	++39-340-69 99 714
Marco Pinsch, <u>German help desk</u>	<u>++49-173-878 1820</u>
Dr. Mark Wimmer, BMU Berlin	++49-172-20 43 70 9
Dr. Oliver Mellenthin, BMELV Berlin	++49-160-53 62 07 4
Horst Fehrenbach	++49-160-96 84 41 67
Udo Koep, BMELV	++49-160-53 62 07 4
<u>Tuesday 28th May:</u> Alberto Camacho, BMZ event	++49-175-269 5670
<u>Wednesday, 29th May:</u> dbb Forum	++49-30-4081 4500
<u>Thursday 30th May:</u> BMELV Gate, Wilhelmstraße 54	++49-30-18 529 3270
<u>Friday: 31st May (Study Tour):</u> Vincent Pelikan	++49 -176- 96 98 12 01

2 Venue



2.1 May 28, 2013

2.1.1 Venue dbb forum berlin

All attendees are required to register before the event. All participants must present a passport or another valid photo ID at the entrance to be admitted. Participants are asked to wear their badges during the whole conference in order to guarantee access to the venues.

The registration desk opens from **9 till 10 a.m.** at:



dbb forum berlin
Friedrichstraße 169/170
10117 Berlin

The following session will be held here till 6 p.m.



2.1.2 Directions



The dbb Forum can be reached by S-Bahn, U-Bahn or bus

- S-Bahn station “Friedrichstraße” (S-Bahn lines S1, S2, S25, S5, S7, S75)
- U-Bahn station “Stadtmitte” (U-Bahn lines U2, U6)
- Bus station „Unter den Linden/Friedrichstraße“ (TXL, 100, 147, 200)
- <http://www.dbb-forum-berlin.de/en/contacts/directions.php>

2.2 May 29, 2013

2.2.1 Venue dbb forum berlin

Session starts at 8:30 a.m. and ends at 7 p.m.



dbb forum berlin
Friedrichstraße 169/170
10117 Berlin



A dinner reception will be offered after the session in the Berlin TV Tower Restaurant (see below details on venue and transportation)

2.2.2 Venue Berlin TV tower restaurant

Detailed Information about the Transfer will be provided during the session at the dbb forum.

The **dinner** will begin at 7:30 p.m. It is **located here**:



Alexanderplatz
10178 Berlin



In front of the city-railway station (S-Bahn). All participants are requested to assemble in the entrance hall of the TV tower at 7:15 pm. From there they will be guided to the premium elevators and driven up to the restaurant in small groups.

2.2.3 Directions:

If you want to use public transport, please take the following services to Alexanderplatz.

- Bus: TXL, M48, 100, 200, 248
- Suburban railway (S-Bahn): S5, S7, S75, S9
- Underground (U-Bahn): U2, U5, U8
- Tram: M4, M5, M6

<http://www.tv-turm.de/en/lageplan-anfahrt.php>

2.3 May 30, 2013

Session starts at 9:00 am

Venue:



Federal Ministry of Food, Agriculture and Consumer Protection (**BMELV**)
Wilhelmstraße 54
10117 Berlin



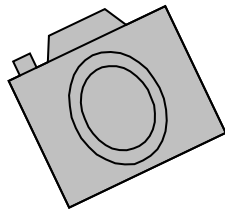
2.3.1 Directions

The Berlin Office is located between underground station Mohrenstraße (line U2) and S-Bahn (suburban train) station Brandenburger Tor (formerly Unter den Linden, lines S1, S2 and S25).

The bus lines 200, 100 and TXL stop in the direct vicinity of the Berlin Office.

http://www.bmelv.de/EN/Ministry/Getting-to-the-BMELV/arrival_node.html

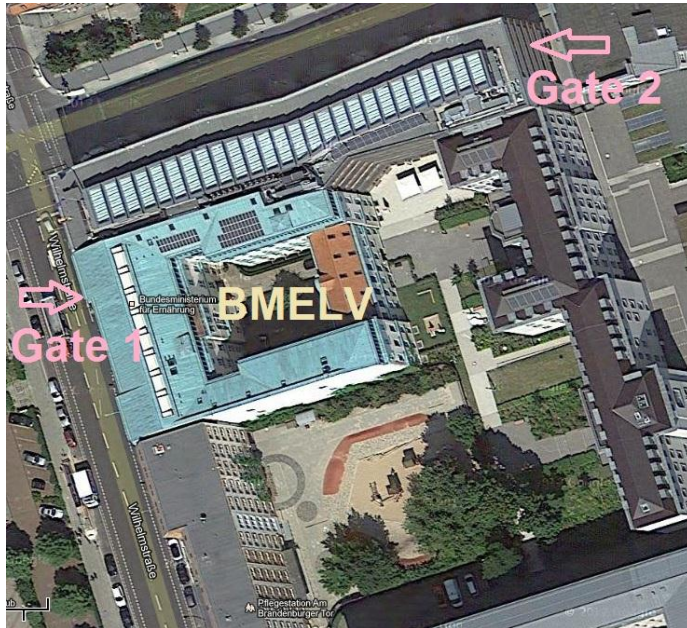
2.4 May 31, 2013



The study tour bioenergy starts at 8:45 a.m.,
meeting point:



Federal Ministry of Food, Agriculture and Consumer Protection
Gate 2 at Französische Straße
10117 Berlin

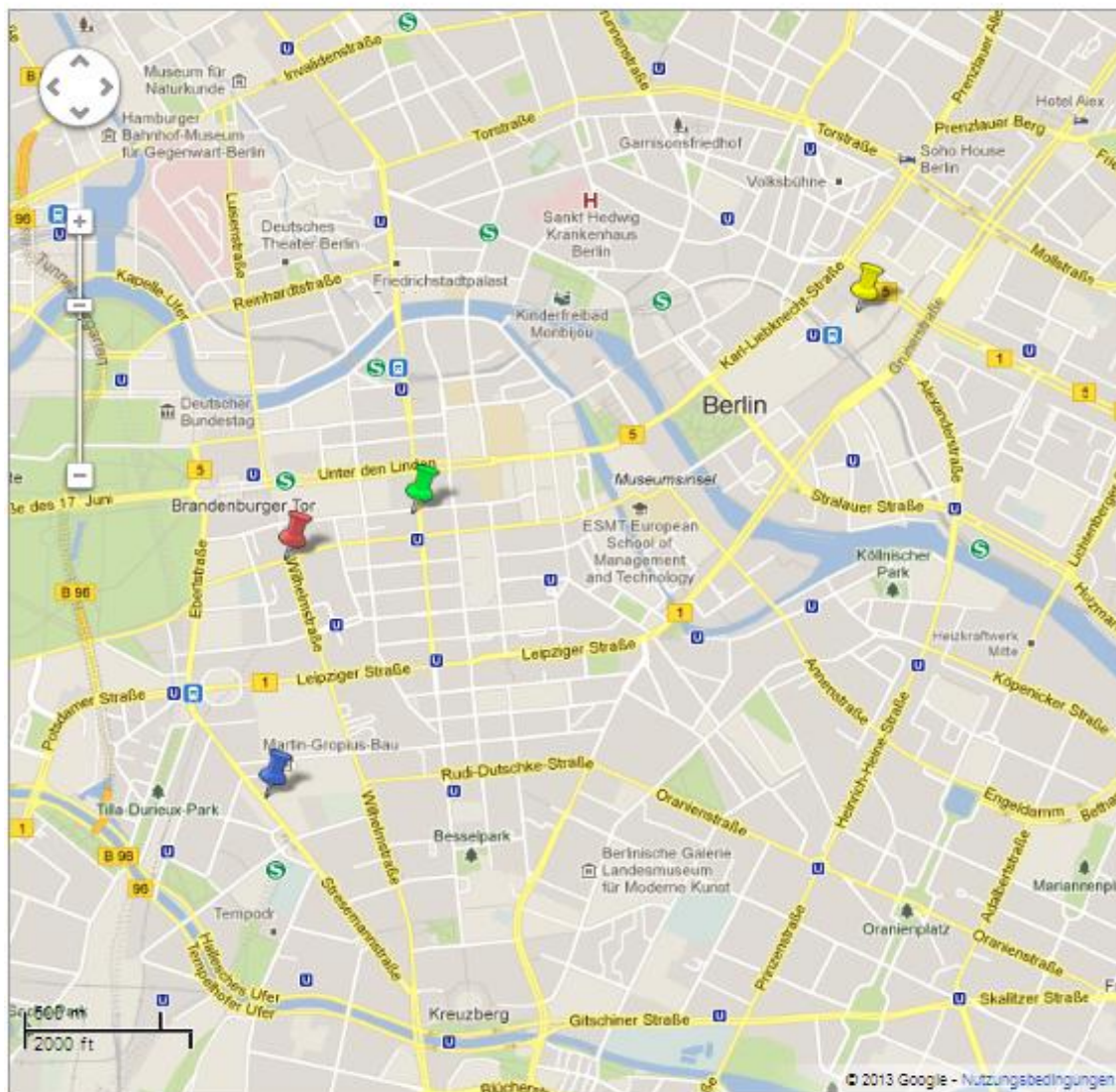


The entire study tour inclusive Sightseeing will take time until around 7 p.m. There will be the possibility to leave independently at 12:45 p.m. or 2:30 p.m. in order to go back to Berlin.

2.5 Venue-map/GBEP meeting Berlin overview¹



This map is only for participants of GBEP in May 2013 in Berlin.

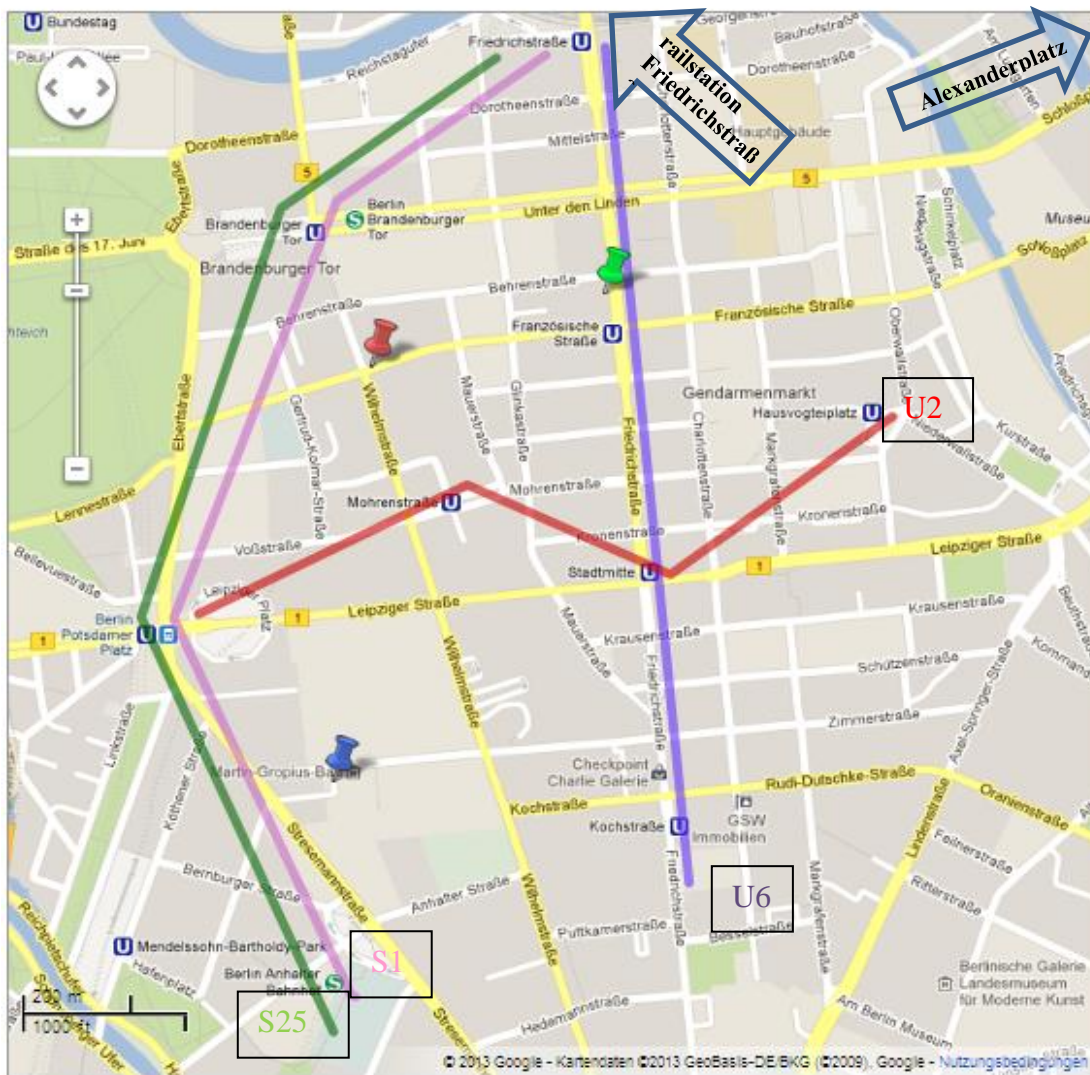


venues

Nicht gelistet · 2 Ansichten
Erstellt am 13. Feb. · Von · Vor 3 Tagen aktualisiert

-  Federal Ministry of Food, Agriculture and Consumer Protection
Wilhelmstraße 54, 10117 Berlin
-  Federal Ministry for Economic Cooperation and Development
Stresemannstraße 94, 10963 Berlin
-  dbb forum berlin
Friedrichstraße 169/170, 10117 Berlin
-  Berlin TV tower
Alexanderplatz, 10178 Berlin

¹ Both taken from google-maps



hotels near by Fed.Ministries and dbb

Please search "hotels berlin mitte", after the search findings click on my places, now you can see the hotels near the city-railway and subway.

Nicht gelistet · 0 Ansichten

Erstellt am 20. Feb. · Von · Vor 3 Minuten aktualisiert

-  Federal Ministry of Food, Agriculture and Consumer Protection
Wilhelmstraße 54, 10117 Berlin
-  Federal Ministry for Economic Cooperation and Development
Stresemannstraße 94, 10963 Berlin
-  dbb forum Berlin
Friedrichstraße 169/170, 10117 Berlin
-  Subway-line 6 (U 6)
Actually between station Friedrichstraße and station Französische Straße is an interruption.
-  City-railway-line 1 (S 1)
-  City-railway-line 25 (S 25)
-  Subway-line 2 (U 2)

For (a more detailed) HTML-view:

- <http://goo.gl/maps/oKirH> or <http://goo.gl/maps/RcWS5> or <http://goo.gl/maps/A3WjM>

3 Working Languages



The whole meeting will be held in **English**.

4 Visa regulations



We encourage participants to apply for visas at their earliest convenience. “As a rule, missions require between two and ten working days to decide on an application for a short stay visa.”² Following website lists all German diplomatic mission and corresponding links, where participants find all information in their own language about the whole procedure:

- [http://www.auswaertiges-
amt.de/EN/Laenderinformationen/DtAuslandsvertretungenA-Z-
Laenderauswahlseite_node.html](http://www.auswaertiges-amt.de/EN/Laenderinformationen/DtAuslandsvertretungenA-Z-Laenderauswahlseite_node.html)

For further information about visa regulations of Germany/EU:

- [http://www.auswaertiges-
amt.de/EN/EinreiseUndAufenthalt/Visabestimmungen_node.html](http://www.auswaertiges-amt.de/EN/EinreiseUndAufenthalt/Visabestimmungen_node.html)

Embassies in Berlin:

- [http://www.berlin.de/en/tourism/travel-information/2917712-2862820-embassies-in-
berlin.en.html](http://www.berlin.de/en/tourism/travel-information/2917712-2862820-embassies-in-berlin.en.html)

² [http://www.auswaertiges-
amt.de/sid_896447C15C43E02BE04949F1E422CBC8/EN/EinreiseUndAufenthalt/Visabestimmungen_node.ht
ml#doc480844bodyText5](http://www.auswaertiges-amt.de/sid_896447C15C43E02BE04949F1E422CBC8/EN/EinreiseUndAufenthalt/Visabestimmungen_node.html#doc480844bodyText5)

5 Transportation



5.1 From airports to Berlin-Friedrichstraße

Berlin has **two airports** (Tegel and Schönefeld) at the moment which are located in two different spots of the city. Tegel is located closer to the city center.



In point 5.2 you will get general information. See section 5.3 journey planner for individual travel plans/arrivals.

5.1.1 From Berlin Tegel airport (1/2 hour travel to city center)

The fastest way to get to the city is either by TXL Express Bus or by the Express Bus X9. The X9 Bus departs every five to ten minutes at Tegel Airport with direction to station Zoologischer Garten which is linked to the S-Bahn and U-Bahn network.³ From here participants can use trains RB 14 and RE 7 in 30 minute intervals to Berlin-Friedrichstraße or S 5, S 7 and S 75 every few minutes.

The TXL Express Bus departs in five-or ten-minute intervals between Tegel Airport and Alexanderplatz.³ From here take the S 5, S7 or S 75 and go two stops in the opposite direction to Friedrichstraße (see on overview point 2.5).

- <http://www.berlin.de/en/airports-and-stations/1872399-2932875-airport-berlin-tegel-txl.en.html>

³ <http://www.berlin.de/en/airports-and-stations/1872399-2932875-airport-berlin-tegel-txl.en.html>

5.1.2 From Berlin Schönefeld airport (1 hour travel to city center)

„The new Berlin Brandenburg Airport Willy Brandt BER is being built nearby.”⁴ The fastest ways to get to Berlin-Friedrichstraße are trains RB 14 and RE 7 called “Airport Express Train” from Berlin Schönefeld airport that stops in Berlin-Friedrichstraße.

- <http://www.berlin.de/en/airports-and-stations/1872375-2932875-airport-berlin-schoenefeld-sxf.en.html>

5.2 Local public transport to venues

If participants use local public transport they have different ticket options. You will find either a ticket desk or a ticket machine at the airport. The venues are all in fare zone A, but participants at least have to buy a fare **zone ticket AB**.

Here are some possibilities what kind of ticket to get:

- Day Ticket AB 6,50€
- Single Ticket AB 2,40€
- The 4-Trip Ticket AB 8,40€
- Berlin City Tour Card (48 hours) AB 16,90€
- Berlin City Tour Card (72 hour) AB 22,90€

Please be sure that you validated your Ticket!!!




on a **ticket validator** (photo right).



For more options please look at:

- <http://www.bvg.de/index.php/en/17181/name/Fares+Overview.html>

With these tickets participants are allowed to use every means of transport, especially:

Cityline (S-Bahn)  Subway (U-Bahn)  and Bus 

The best approach depends on the hotel of the participant.

⁴ <http://www.berlin.de/en/airports-and-stations/1872375-2932875-airport-berlin-schoenefeld-sxf.en.html>

5.3 Taxi



Taxis in Germany are trustful but relatively expensive. Phone Numbers of the largest Taxi Companies:

+49 30 44 33 22 Taxi Funk Berlin

+49 30 26 10 26 Funk Taxi Berlin

+49 30 26 30 00 Quality Taxi

+49 30 21 01 01 Würfelfunk

+49 30 21 02 02 City Funk

Click the following link to find further helpful information like regular- and short distance rate, surcharges, rights and duties:

- <http://www.berlin.de/en/public-transportation/1756978-2913840-taxi-phone-numbers-fares-rules.en.html>

5.3.1 Fares - Taxi from/to Schönefeld Airport

From/to City West (Station Zoo): about 38 Euro

From/to City East (Alexanderplatz): about 38 Euro

5.3.2 Fares - Taxi from/to Tegel Airport

From City West (Station Zoo): about 20 Euro





From City East (Alexanderplatz): about 25 Euro

6 Hotels in Berlin (nearby venues)



Participants are responsible for making their own travel and hotel arrangements and, if necessary, contacting their Diplomatic Representation in Berlin for assistance. We encourage participants to book hotels at their earliest convenience.

These following Subway- and Cityline-stations mentioned (all fare zone A (see above)) are close to the venues.	We would recommend the following hotels	Price for a double bed room and per night	Price for a single bed room and per night
Friedrichstraße***	<ul style="list-style-type: none"> Melia Berlin, Friedrichstraße 104 	127,- €	117,-€
	<ul style="list-style-type: none"> NH Hotel Leipziger Straße 	From 95,-€	From 82,-€
Hackescher Markt*	<ul style="list-style-type: none"> Easy hotel Hackescher Markt 	From 35,- €	From 35,-€
Oranienburger Str.*	<ul style="list-style-type: none"> Arcotel Velvet Berlin 	From 82,-€	From 77,-€
	<ul style="list-style-type: none"> Meininger Hotel Berlin Mitte 	From 83,-€	From 67,60€
Alexanderplatz***	<ul style="list-style-type: none"> H2 Hotel Alexanderplatz 	100,-€	90,-€
	<ul style="list-style-type: none"> Motel One Alexanderplatz, 	84,-€	69,-€
	<ul style="list-style-type: none"> Park Inn by Radisson Berlin Alexanderplatz 	From 94,-€	From 94,-€
Spittelmarkt**	<ul style="list-style-type: none"> Motel One Spittelmarkt 	84,-€	69,-€
	<ul style="list-style-type: none"> Best Western Hotel am Spittelmarkt 	From 73,-€	From 67,-€
Potsdamer Platz***	<ul style="list-style-type: none"> ibis budget berlin city Potsdamer Platz, 	From 89,-€	From 79,-€
	<ul style="list-style-type: none"> Scandic Potsdamer Platz 	80,10€	67,-

Hauptbahnhof***	<ul style="list-style-type: none"> • Meininger Hotel Berlin Hauptbahnhof 	From 98,34€	78,-€
	<ul style="list-style-type: none"> • Mikon Eastgate Hotel – City Centre 	From 75,-€	From 65,-€
	<ul style="list-style-type: none"> • Hotel Central Inn am Hauptbahnhof 	75,-€	50,-€
	<ul style="list-style-type: none"> • Motel One Berlin-Hauptbahnhof 	84,-€	69,-€
Stadtmitte**	<ul style="list-style-type: none"> • Hotel Kubrat am Checkpoint Charlie 	From 86,-€	87,50€
*  **  ***  & 			

One option to find hotels is the following link. Search "hotels berlin mitte" and with the search results click on "meine Orte", you can see the red dots which represent hotels near the city-railway and subway additional to the venues:

- <http://goo.gl/maps/A3WjM>
-

There are many different search possibilities. Participants can use the following links to get more detailed information. Search keyword is "berlin mitte"

- http://www.booking.com/city/de/berlin.de.html?aid=301584;label=berlin-6hd_aSZZGIGfmT2UU7AYCAS15817309501:pl:ta:p11250:p2:ac:ap1t1:neg:ws=&gclid=CMn-54eVxbUCFUWS3godPHwAYQ
- <http://www.hotels.com/de332483/hotels-berlin-germany/>
- <http://www.berlin-info.de/en/hotels>
- <http://www.berlin.de/international/accommodation/hotel/search/index.en.php>

7 Further important information

7.1 Emergency numbers in Germany



In case of an emergency call number **112**. This telephone number works wherever participants are in Berlin (also Germany and Europe) and independently from your mobile-provider. On that number people will reach a central office, which alerts police, emergency service or fire-department. The office requires the name of the calling person, where emergency is (street, area/district of Berlin) and what has happened.

7.2 Pharmacy, physician/doctor

By emergency we recommend the rescue centre of the hospital Charité:

Campus Charité Mitte, Luisenstraße 65/66

++49-30-450 531 000

In case participants don't have an emergency, but need to see a doctor or need to get medicine, please ask one of the German organizers. We prepared a hand out with addresses of doctors and pharmacies.



7.3 Shopping

Shops/supermarkets for daily needs are generally open from 8 a.m. to 8 p.m., but also longer sometimes. Further there are shops/supermarkets which are open 24/7. Additionally here participants can find bargain stores, shopping malls and so on:

- <http://www.berlin.de/international/shopping/index.en.php>

Here some examples where to shop in Berlin:

- KaDeWe and around Ku'damm, Tauentzienstraße 21
- La Fayette, Friedrichstraße 75
- Hackesche Höfe
- Potsdamer Platz Arcades



7.4 Culture

Here some highlights of the Berlin culture event:

- Friedrichstadtpalast
- Staatsoper (opera)
- Blue Man Group
- Museum Island
- <http://www.berlin.de/international/attractions/index.en.php#tab1>
- http://www.berlin.de/international/museums/index.en.php#tab1_2

7.5 Currency

Participants have to pay with EURO in Germany. In most shops cash cards are also accepted. Although credit cards are widely spread, a lot of shops and restaurants only accept cash especially by petty expenses.⁵

From European Central Bank official website you can take Euro foreign exchange reference rates:

- <http://www.ecb.int/stats/exchange/eurofxref/html/index.en.html>

7.6 Area code (telephone)

Germany's area code is 00 49 respective + 49. The area code for Berlin is (0)30 + number.

7.7 Electricity and power outlets

In Germany the standard voltage is 230 V. The outlet-device-system is CEE 7/4. Participants from countries with other outlet-device-systems should ensure to have a corresponding adapter.

⁵ <http://www.berlin.de/tourismus/infos/1737699-1721039-wechselstuben-geldwechsel.html>

Enjoy the GBEP conference and your stay in Berlin!

