**EXPRESSIONS OF INTEREST**

**GOVERNMENT OF BARBADOS**

Ministry of Agriculture, Food, Fisheries

and Water Resource Management

**Request for Expressions of Interest Consultancy Services: Assessment of Barbados’ Primary Industries in Relation to Determining its Status on the Application of Food Safety Standards and to Develop the Required Protocols and Food Quality Assurance Systems for Implementation**

Institution: Government of Barbados

Country: Barbados

Project: National Agricultural Health and Food Control Programme

Sector: Agriculture

Abstract: Services under this consultancy will include:

a. To assess Barbados’ Primary Industries to determine the status of implementation of Good Agricultural Practices (GAPs) and/or Good Hygiene Practices (GHPs) and Food Quality Assurance Systems;

b. To develop an on-farm food safety policy and programmes as well as the required Protocols and Manuals for GAPs, GHPs, Good Manufacturing Practices (GMPs) and Food Quality Assurance Systems as well as a Training Programme for the identified Sectors; and

c. To develop Pilot Project proposals and conduct training with internal Stakeholders in the execution of the training programme developed.

1. The Government of Barbados (GoB) is in the process of modernizing its Agricultural Health and Food Control System (AHFCS) and has therefore provided financing for some of the required activities under the **Agricultural Health and Food Control Programme.** The GoB intends to apply part of this financing to engage a Consortium or Firm to provide consultancy services. The duration of the consultancy is estimated at **one hundred and twenty-seven days.**

2. The Ministry of Agriculture, Food, Fisheries and Water Resource Management now invites eligible Firms or Consortiums to indicate their interest in providing consultancy services. Interested Firms or Consortiums, must provide along with a cover letter, a brief description of their business inclusive of their organization and staff, current programmes and services as well as financial capability. In addition, they must demonstrate that they have the relevant qualifications, experience and capability in the field of the assignment.

3. In the assessment of submissions, consideration will be given to the following – the firm’s organization and demonstration that the services to be provided are part of their core business, and the qualifications and adequacy of the technical experience of team members, as well as, their and the firm’s demonstrated experience on similar assignments.

4. Interested firms may request further information on the objectives and the characteristics of the consultancy at the following address during office hours 8:30 am to 4:30 pm.

**Address:** Dr. Beverley Wood

Project Coordinator

National Agricultural Health and Food Control Programme

Ministry of Agriculture, Food, Fisheries and

Water Resource Management

Suite F1-F4 & S6, Welches Plaza, Welches, St. Michael

Barbados

Tel. No: 246 310-2861; Email address: [woodb@nahfcp.gov.bb](mailto:woodb@nahfcp.gov.bb)

5. Following the assessment of submissions, a short list of not less than three (3) and not more than six (6) applicants will be provided with a full Terms of Reference (TOR), and invited to respond to a Request for Proposal which includes technical and financial proposals to undertake the assignment.

6. The original and one hard copy of the Expression of Interest must be placed in the Tenders Box located at the below stated address no later than 4:30 p.m.(Est) on **Wednesday March 04, 2015**. The sealed envelope containing the admission should include the name and address of the applicant and shall be clearly marked: **Expression of Interest – Assessment of Barbados’ Primary Industries in Relation to Determining its Status on the Application of Food Safety Standards and to Develop the Required Protocols and Food Quality Assurance Systems for Implementation.** All information must be submitted in the English Language. Electronic submissions will not be accepted.

**Address:** The Chairman

Tenders Committee

Central Purchasing Department

Fontabelle

St. Michael

Barbados

West Indies

7. All Corporate applicants must include with their submission a copy of the Company’s Certificate of Incorporation as evidence that the company is an existing registered company as at the date of submission of the Expressions of Interest.

8. Local applicants are advised that the certificate of Incorporation referred to at Paragraph 8 above means a Certificate of Incorporation issued under the 1985 Companies Act of Barbados or where applicable a Certificate of Continuance and/or Amalgamation or a Certificate of Amendment. Certificates must be dated after December 31, 1984.

9. No submission will be considered unless it complies with conditions set out in this Notice. The Government of Barbados will not be bound to assign any reason for not short-listing any applicant and will not be responsible for any cost incurred by any applicant in the preparation and submission of the Expression of Interest.

10. The Government of Barbados reserves the right to accept or reject any Expression of Interest received.