**Vacancy Announcement**

**FAO Programme/Liaison Officer – OECS Commission**

**BACKGROUND**

The Food and Agriculture Organization (FAO) in collaboration with the Organisation of Eastern Caribbean States (OECS) Commission, is desirous of recruiting a suitably qualified individual to fill the position of FAO Programme/Liaison Officer – OECS Commission. It is planned that the position will be funded for a period of two years in the first instance.

The FAO Programme/Liaison Officer (FAO PLO) will be employed by FAO and on a general basis will work under the coordination of FAO Sub-Regional Coordinator for the Caribbean. On a daily basis the FOA PLO will work under the supervision of and report to the Head, Economic Development Policy Unit (EDPU) of the OECS Commission, working collaboratively with the OECS Programme Officer Agriculture. The FAO Programme/Liaison Officer will facilitate a more direct and responsive presence of FAO at the OECS Commission and perform a variety of programmatic, monitoring, liaison, communication, information gathering, and logistics functions in support of FAO related and Commission’s activities towards the achievement of food and nutrition security (FNS) and eradication of rural poverty in OECS countries.

**DUTIES AND RESPONSIBILITIES**

Specifically the Officer will undertake the following tasks:

1. Prepare an agenda of work between FAO and OECS for the promotion of the FNS in the OECS region through the implementation of the working plans of the Country Programming Frameworks (CPFs) of the countries, reflecting where relevant the five FAO Strategic Objectives, (food insecurity, improved productivity, poverty reduction, inclusive food systems and resilience building) as well as Regional Initiatives (zero hunger, family farming, value chains).
2. Support the implementation of the national FNS Action Plans for OECS countries, as well as the OECS Agricultural Plan of Action (APOA).
3. Support the Food Security and Hunger and Poverty Eradication and Family Farming components of the CELAC Action plan 2014.
4. Facilitate the participation of OECS member countries in the “Plan for the eradication of Hunger Hugo Chavez Frias” in the framework of Petrocaribe/Alba Programme.
5. Follow up on FAO correspondence and other official matters with the OECS Commission and prepare background information for FAO’s participation in relevant OECS meetings.
6. Make preparations for and facilitate FAO missions to the OECS Commission in consultation with the FAO National Correspondent for St. Lucia.
7. Provide assistance and coordination for development of an integrated implementation framework, including monitoring and reporting of all FAO/OECS Commission projects.
8. Prepare a report every six (6) months relating to the sub-regional/OECS environment (economic and agricultural), relevant meetings of the OECS Commission, progress on the working plans of the five FAO Strategic Objectives, developments on FNS Action Plans, OECS APOA, CELAC`s plan of action in OECS in the area of work requested to FAO, “Plan for the eradication of Hunger Hugo Chavez Frias”, providing information on current issues and recommended future actions.
9. Perform any other duties as assigned and agreed by the general coordinator for FAO and OECS Supervisor in pursuit of the above tasks.

**DURATION**: 24 months

**DUTY STATION**: OECS Commission, St. Lucia

**QUALIFICATIONS**:

Post graduate qualification in Economics, Agricultural Economics, Agricultural Development Planning, Business Administration, Marketing or any related subject with 10 years working experience on agriculture related programme or project design and implementation, planning or development in the Caribbean

**TERMS OF APPOINTMENT**

Terms and conditions will be negotiated with the FAO in collaboration with the OECS

Commission.

The OECS Commission is headquartered in ST LUCIA. OECS Nationals are encouraged to apply for this position. Interested persons are asked to forward a curriculum vitae, a cover letter and any other supporting documentation to [SLC-Vacancies@fao.org](mailto:SLC-Vacancies@fao.org). The deadline for submission of applications is **July 13th, 2015.**