**Forest and Farm Facility Retreat – 16-18 January 2017**

**GERMAN ROOM - C229**

Draft Agenda (16-12-16)

**Objectives:**

Review of 2016 achievements and learning (draft country and regional/global reports)

Develop work plan for 2017 and the culmination of Phase I

Capacity building in Organizational Assessment, FPIC, Value Chains and Gender Emphasis and networking

Wrapping up Phase I - completing the work, communication, learning, leveraging impacts

Planning for Phase II

**Proposed Agenda:**

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| Monday January 16, 2017. Review of 2015 achievements and learning -German Room C-229 | | | | |
| **Time** | **Activity** | **Presenter** | | **Chair person/Note taker** |
| 8:00 - 8:30 | Entry to FAO |  | | Proceed to German Room |
| 8:30 - 9:00 | **Intro** Welcome and ice breaker | Dir FOA | | Jeff and Thang |
| 9:00 - 10:30 | **Wrapping up the final year – Strategic planning discussion** | All | | Jeff/SO and MF  Note: Marco prepares disaggregated ppts. |
| 10:30 - 10:40 | Coffee Break |  | |  |
| 10:40 - 12:35 | **Learning and accomplishments around Pillar I** | Facilitators present only Pillar I slides with discussion | | Anna/DM and MF  *Colleagues welcome* |
| 12:35 - 13:30 | Lunch |  | |  |
| 13:30 - 14:30 | **Learning and accomplishments around Pillar II** | Facilitators with inputs from Coaches | | Duncan/AB and MF  Observers welcome |
| 14:30 - 16:00 | **Learning and accomplishments around Pillar III** | Facilitators and Coaches (country and regional and global) | | Svea/ AB and MF  *Colleagues welcome* |
| 16:00 - 16:15 | Coffee Break |  | |  |
| 16:15 - 18:15 | **Story telling** – sharing inspirations and challenges | All | | Marguerite/JC and SO  Note: Can Marco video the session?  *Colleagues welcome* |
| Tuesday January 17, 2017. Thematic Updates and Training Day German Room C229 | | | | |
| **Time** | **Activity** | **Presenter** | | **Chairperson/Note taker** |
| 8:30 – 09:45 | **Participatory Training:**  **Organizational Self-Assessment** | Jhony, Sophie and | | Vincent |
| 09:45-10:00 | **Coffee Break** |  | |  |
| 10:00 – 10:30 | **Free Prior and Informed Consent** | Andre/OPC | | Ogden |
| 10:30 – 11:00 - | **Market opportunities in Value Chains** | Allison/Florence SP4 | | Anna |
| 11:00 – 12:00 | **FORIS introduction** | Marguerite | | Jeff/ MG |
| 12:00 – 12:30 | **Administrative matters** | Zoraya, Martina and Tatiana | | Zapata/CB |
| 12:35 - 13:30 | Lunch |  | |  |
| 13:30 – 17:00 | **Participatory Training: Strengthening Gender Equality in FFF** | Gender trainer Ilaria Sisto with Sophie and Svea | | Sophie |
| 17:00- 18:00  Including coffee/tea break | **Phase II discussion** including Resource Mobilization | All | | Jeff/AB and MF |
| 19:30 – 21:30 | Group Dinner |  | |  |
|  |  |  | |  |
| Wednesday 18, January 2017. Develop work plan for 2017 German Room C-229 | | | | |
| 8:30 – 09:00 | **Budget Discussion** | | Jeff and Zoraya | Kanimang/SO and MF |
| 9:00 - 10:30 | **Regional & global:**  *10 min presentation*  *20 minutes discussion* **2016 Work Plans  4 Countries:**  15 minutes per country  *5 min presentation*  *10 minutes discussion* | | Pauline  Kisoyan, Kolly, Ziba and Kanimang and Jhony and Sophie | Duncan/ AB and MF |
| 10:30 - 10:45 | Coffee Break | |  |  |
| 10:45-12:30 | **2016 Work Plans**  **6 Countries:**  10 minutes per country:  *5 min presentation*  *10 minutes discussion*  Partner activities (We Effect, Sewa etc) | | Thang, Rachya, ATZ, Leonardo, Boris,Ogden, Sophie and Jhony  Francesca | Pauline/DM and MF |
| 12:30-13:30 | Lunch | |  |  |
| 13:30 – 1415 | **Communication and Knowledge** | | Marguerite, Duncan and Anna | Zoraya/CB and MF |
| 14:15 – 16:15 | **Speed Dating with other FAO teams** | | SF, UNREDD, GCF/CB Dept, FLEGT, SP3,FLRM … | Jeff |
| 16:15 – 16:30 | Coffee Break | |  |  |
| 16:30 – 17:30 | **M & L and Phase I Closure & Reporting** | | Duncan and Ann/Jeff | Rachya/SO and MF |
| 17:30-18:00 | **Wrap up** | | Jeff |  |
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