**FFF Team meeting 14 March 14:30 – 15:30 -** Meeting Coordinator Sophie Grouwels

* Introduction of Violeta Gonzalez – Resource Mobilization consultant (Jeff)- 2’
* Administrative issues (5’):
  + Reminder of travel planning
  + Clearance of FMM- PPRC submission?
  + AgriCord: translations French / Spanish of Strength in Numbers? Request funding 2017
  + Travel arrangement Mr Makumba, Zambia?
* Updates from the Manager (5’):
  + Debriefing SP3 1.1. meeting & call for proposals SP3
  + Progress Phase 2 document
  + Fund raising news (key persons contacted etc)
  + News from FMT meetings and SP3 management team meetings
* Updates from the field :
  + Briefing travel Kenya (Jhony 5’ + 2’ discussion)
  + Briefing travel Myanmar (Jhony 5’ + 3’ discussion)
* Updates from Edinburgh ( Anna) and Gland (Pauline) - 10’
  + Business Incubation draft
  + Women’s champions network – ToRs and linkages
  + Forest Connect workshop Cameroon
  + Regional & global partners updates
* FFF Regional meetings for exchange, lessons learned and launching Phase 2:

Tanzania follow up + Asia defining place, scope and timing (all) - 10’

* Last weeks in office for Svea - share work plan – 5’
* Gender updates (Svea)- 5’:
  + New ToRs of Clara, with focus on the gender assessment and expected outcome
  + Status update of the gender strategy
* Varia -5’:
  + International Forestry Day 21th March focused on Energy (any link with FFF?)
  + FFF Spring – pick nick?