**Tuesday FFF meeting 11th of April**

Chair: Svea

Present: Anna, Duncan, Jeff, Zoraya, Pauline, Sophie and Tatiana

As usual the general agenda will be:

1. Administrative issues

Zoraya: Financial closure of German project. Will be contacting the 10 countries to follow up on expenses. Some are spending funds we don’t yet have. Erik’s contract is being finalised

Tatiana: recruitment ongoing for the Spanish translator for the event and for Erik Andervand. Need IIED to confirm the days and rate. The amended budget will be the same it is just that the number of days needs to be rounded. The problem is that the rounding of numbers leads to a discrepancy between the old and new amended contract. The issue is that we are trying to introduce new activities. Tatiana will help with the final OCC clearance. Mainly to do with the publication and subcontracting – the content is fine.

1. Updates from the Manager

Monday meeting with Hannalore from Agricord was very good. Encouraging that they are keen to continue as implementing partners. The SC call on last Friday was on Agricord’s relative role in the SC if they are in fact implementing partners. Could be participating more like IIED. Hannelore will suggest 2 different possible options moving forwards. SC wants a supporting paragraph for each.

Penny Davis and David Kaimovitz possible new SC members. Hannalore was keen on developing a short page on the complemenarity between FFF, FAO and Agricord. Marguerie will develop something and share it – Hannelore was implying that Agricord was mainly Pillar 1 capacity building work but in the end it was clear that this is also a big share of FFF activities. Instead we need to make it more clear what our different partners are doing on the ground such as FFD and members.

Annual turnover Agricord- 10 million. WeEffect- 80 million. Suggest we should engage in joint fundraising.

Focus on regional as well as local FFPOs- need to make sure we have a good coordination and linking with the regional FFPO’s in particular. Agricord had already discussed FFF with their regional members ahead of the meeting.

Not that keen on the mentors and champions network unless it was also a demand from the FFPOs. Shared a list of service providers that would also be useful for FFF partners and support.

Will look for funding with the Finnish to see if they can fund a point person to work more on FFF specifically.

1. Updates from the field

Sophie. Vietnam is moving forwards with all the LoAs. Some

1. Updates from IUCN & IIED

Pauline: contact with ROPPA established. Call to be organised including Jeff. Sophie Jeff and Pauline to participate. Africa conference IFFA increased budget. Esther from AFA – South Korea interested in FFF.

Two new potential funding window opportunities. Jeff to react to Pauline’s e-mail.

Violeta can provide some support with sending intro letters, fundraising plan, fundraising document edit, priority will be the current core funders. But she could also look into other opportunities.

For future process, send potential opportunities to the FFF Management team and copy Violeta. Then Jeff can follow up with her on where to take a lead as needed.

Duncan: Small but Many is Big consultant is moving forwards and Duncan and Pauline is following up.

2 case studies contracted for the Business Incubation book and then the assessment form sent out to the FFF facilitators. Hoping the FLIF meeting and the list that Sophie has given including otjher feedback will give us another range of incubators to document.

Vietnam a potential other case study. In particular the provincial VNFU offices who are getting support from central VNFU to support business start ups.

FLIF side event 2 background pager submitted and Duncan will present with Kisoyan and Ziba. Event proposal developed but Sophie has requested a review and second draft. USD 60,000 approved for this event – some portion of it could be directed to either IIED’s or Ziba’s/Kisoyan’s LoAs.

Could it be used for another writeshop? Jeff: might be tricky. Main use for people from headquarters getting to the field. But could perhaps be solved if we had the workshop in country. Needs to be spent by end of year. Sophie will need to take lead as it is meant to come from FAO. Jeff to share details and Anna, Duncan, Pauline and Sophie to brainstorm.

AOB