

FORMER FAO AND OTHER UN STAFF ASSOCIATION
*** FFOA ***

FFOA/GA/2017/01

Page 1 of 2 pages

Forty-seventh Session of the General Assembly
Wednesday, 31 May 2017 at 09:45 hours
Italian Conference Room, IFAD Headquarters

≈ NOTICE TO MEMBERS AND LIST OF DOCUMENTS ≈

Members are invited to attend the Forty-seventh Session of the General Assembly on **Wednesday, 31 May 2017 at 09:45 hours** in the **Italian Conference Room at the Headquarters of IFAD**. The meeting will be conducted in English and Italian. Simultaneous interpretation will be provided.

Any member wishing to present a paper for discussion or to table a resolution is kindly requested to send it, under cover of an explanatory note, to the FFOA Office where it should be received at the latest on **Thursday, 11 May 2017**.

Annual Members are kindly requested to ensure that they have paid their annual subscription fee as well as any outstanding arrears since only members who have fully paid their subscription fees can be admitted to the meeting.

To allow for a smooth and efficient registration, all participating members should bring their membership card with them and show it to the controllers who are on duty at the entrance of the Auditorium.

The following documents are enclosed except for the Provisional Report of the 46th Session of the General Assembly (FFOA/GA/2017/03) mailed late October/early November 2016:

FFOA/GA/2017/01 **Notice to Members and List of Documents**

FFOA/GA/2017/02 **Provisional Agenda**

FFOA/GA/2017/03 **Provisional Report of the 46th Session of the General Assembly held on 25 May 2016**

FFOA/GA/2017/04 **Statement of Work achieved during 2016**

FFOA/GA/2017/05 **Report of the Association's Finances consisting of:**

A. Financial Report for 2016

B. Financial Status on 31 December 2016

C. Certification by the Reviewers of the Financial Statements for 2016

D. Proposed Budget for 2018

E. Appointment of the Reviewers for 2017

NOTICE TO MEMBERS AND LIST OF DOCUMENTS (continued)

FFOA/GA/2017/06 Draft Resolutions to:

- A. adopt the Provisional Report of the 46th Session of the General Assembly**
- B. adopt the Statement of Work achieved during 2016**
- C. adopt the Financial Report for 2016 and the Financial Status on 31 December 2016**
- D. take note of the Certification by the Reviewers of the Financial Statements for 2016**
- E. approve the Proposed Budget for 2018**
- F. appoint the Reviewers for 2017**

FFOA/GA/2017/07 Proxy for voting at the General Assembly

FFOA/GA/2017/08 Luncheon Reservation Form

FFOA/GA/2017/09 Registration Form (only for members living in Italy)

Members unable to attend the General Assembly may send a proxy (FFOA/GA/2017/07), duly completed and signed, to the FFOA Office where it should be received at the latest on

Monday, 15 May 2017

Members attending the General Assembly are kindly requested to bring their own documents (FFOA/GA/2017/01-06 and -09) with them, as additional sets cannot, unfortunately, be made available.

 **Buffet-Lunch after the General Assembly** 

The Executive Committee is organizing an informal buffet-lunch after the General Assembly, which will take place on the IFAD premises. There will be a reserved area for FFOA. Those wishing to participate are kindly requested to complete and return the enclosed Luncheon Reservation form (FFOA/GA/2017/08) and effect payment of Euro 15 per person at the FFOA Office as soon as possible but not later than:

Friday, 26 May 2017

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**FORMER FAO AND OTHER UN STAFF ASSOCIATION**  
**\* FFOA \***

FFOA/GA/2017/02

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**Forty-seventh Session of the General Assembly**  
**Wednesday, 31 May 2017 at 09:45 hours**  
**Italian Conference Room, IFAD Headquarters**

**≈ PROVISIONAL AGENDA ≈**

1. Opening of the Forty-seventh Session of the General Assembly by the President of the Executive Committee
2. Establishment of a quorum and announcement of the number of proxies declared valid and of the names of the delegating members and the proxy-holders  
*Under Article III.1 c) of the Articles of Association fifty members present shall constitute a quorum. The President of the Executive Committee shall ascertain the presence of a quorum immediately upon opening the session.*
3. Nomination of the Rapporteurs, announcement of the Interpreters and the Photographer
4. Election of the Presiding Officer of the Forty-seventh Session of the General Assembly
5. Adoption of the Provisional Agenda (FFOA/GA/2017/02)  
*Under Article III.1.2 of the Articles of Association no new item may be discussed after the adoption of the Agenda of the General Assembly.*
6. Provisional Report of the 46th Session of the General Assembly held on 25 May 2016  
*Draft Resolution to adopt the Provisional Report of the 46th General Assembly (FFOA/2017/06/A)*
7. Address by the President of the International Fund for Agricultural Development (IFAD) or his Representative
8. Reply by the Presiding Officer
9. Address by the Director General of the Food and Agriculture Organisation (FAO) of the United Nations or his Representative
10. Reply by the Presiding Officer
11. Address by the Executive Director of the World Food Programme or his/her Representative
12. Reply by the Presiding Officer

**13. Pension Matters**

**14. Health Insurance**

**15. Statement by the Representative of the Staff Bodies of FAO, WFP and IFAD**

**16. Report of the Executive Committee**

Statement of Work achieved during 2016 (FFOA/GA/2017/04)

*The President of the Executive Committee will bring the Statement up-to-date*

***Draft Resolution to adopt the Statement of Work (FFOA/GA/2017/06/B)***

**17. Report of the Association's Financial Transactions**

**A. Financial Report for 2016 (FFOA/GA/2017/05/A)**

**B. Financial Status on 31 December 2016 (FFOA/GA/2017/05/B)**

**C. Certification by the Reviewers (FFOA/GA/2017/05/C)**

**D. Proposed Budget for 2018 (FFOA/GA/2017/05/D)**

**E. Appointment of the Reviewers for 2017 (FFOA/GA/2017/05/E)**

***Draft Resolutions to adopt the Financial Statements, to take note of their Certification, to approve the proposed Budget and to appoint the Reviewers (FFOA/GA/2017/06/C/D/E/F)***

**18. Other Business**

**19. Closure of the Forty-seventh Session of the General Assembly by the President of the Executive Committee**

**13:00 – 14:30 hours: lunch**

**14:30 – 15:30 hours:**

**The FFOA will provide a briefing session on issues of concern to the membership.**

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Forty-seventh Session of the General Assembly
Wednesday, 31 May 2017 at 09:45 hours
Italian Conference Room, IFAD Headquarters

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≈ STATEMENT OF WORK ACHIEVED DURING 2016 ≈

This document summarizes the activities that were carried out by the FFOA Executive Committee during 2016.

1.1 Institutional and External Relations Matters. The 46th session of the FFOA General Assembly (GA) took place at WFP on 25 May 2016. 103 members attended in person and many others followed via web streaming. The Assembly was addressed by key members of top management from the three Rome-based agencies and each highlighted achievements and challenges being faced by their respective organizations over the year. Representatives of the new medical insurance Allianz Worldwide Care and the UN Joint Staff Pension Fund delivered presentations; key issues were adapting to the new medical insurance processes and the steps to address delays in processing pension benefits for new retirees, as well as the continued strong position of the Fund. The Chair of the General Assembly, Ms Catherine Bertini, Former Executive Director of WFP, delivered after-lunch an information session on the World Humanitarian Summit that took place in Istanbul, Turkey, on 23 and 24 May.

The following additional achievements were noted:

- Relations were maintained on an on-going basis with the 4 Rome-based Organizations.
- Only one meeting of the JAC/MC was held during the year. More details are given in other sections of this report, e.g. regarding FAO's change in the methodology of calculating individual insurance premiums, which neither WFP nor IFAD has adopted;
- As a result of elections held December 2015 for which over 5,960 votes were cast, a new 11-member Executive Committee began their 3-year mandate in January 2016, and;
- Contacts with the Pension Fund (PF) remained vigorous and information received shared with members over pension payment delays.

1.2 Pension Benefits FFOA continued to monitor and stay abreast of important pension-related issues, as they emerged during the year, primarily via the Management Representatives of the Rome-based Organizations, the FAO/WFP Social Security office, Representatives of Staff Organizations, key managers of the Pension Fund in New York and Geneva, with the members of the FAO/WFP Staff Pension Committee (SPC) including Member Nations Representatives and FAFICS, the Geneva-based international federation of retirees associations around the world.

The highlights are as follows:

- FFOA attended the July 2016 FAFICS Council in Vienna where the FFOA President was elected as the Presiding Officer;
- The Pension Fund continued to be in a strong position;
- Significant delays in the processing of pension payments for new retirees continued during the first half of the year, with the Fund expecting to resolve the backlog by June; and,

- The cost of living changes were monitored according to the relevant indices published by the UN statistical office.

1.3 Medical Insurance FFOA continued to monitor the implementation of the new contract, liaising with both AWC and FAO Social Security to improve these services, obtain clarification, and simplify procedures (key issues included claim processing, application of the rules, reimbursement delays, supporting documentation requirements and confusing settlement notes).

In addition, other developments and achievements were noted:

- Only one JAC/MC meeting was called during the year. FFOA did not receive any data or reports on the functioning of the medical plans and FAO did not provide data on claims versus premiums over the year, this despite many overtures by FFOA both verbally and in writing;
- FAO introduced a new percentage premium paying structure for Basic Medical Insurance Plan (BMIP) for FAO staff and retirees, effective January 2016. There was no change in premiums paid for IFAD and WFP;
- The Allianz contract will continue into 2017 and discussions on whether to extend the contract beyond December 2017 or go for a new tender needs to be discussed by the JAC/MC.
- FFOA invited representatives of Allianz (AWC) to meet directly with members at the monthly coffee mornings. Any queries received from the membership were swiftly brought to the attention of Allianz for reply and clarification such as the confusion caused to US-based members who were not notified about a change in HMO service provider.

1.4 Financial Matters In addition to maintaining the Association's accounts and the preparation of the financial reports for the GA, the Finance Sub-Committee continued to work on the following issues:

- Monitoring and reducing the number of members in arrears;
- Monitoring and adjusting investments, as necessary, and;
- Rigorous oversight of the accounts.

1.5 Internal Matters The Italian fiscal situation continued to be closely monitored in 2016. FFOA signed a contract with an Italian tax consultant to provide services to the membership regarding national and municipal taxes.

1.6 Governance The governance of the FFOA was reviewed and brought up-to-date to reflect changes that have taken place over the past years in terms of the organizational structure, the functions and responsibilities of each organizational entity, the terms of reference of each sub-committee, as well as the operational protocol of each service to be rendered.

1.7 Publications The Newsbrief was published three times in English and Italian. Two members volunteered to assist with Italian translation, ensuring continuity of this much-appreciated service.

The following documents were published and uploaded on the website in English and Italian:

- Newsbrief 98, 99 and 100;
- The 2016 FFOA General Assembly Provisional Report.

1.8 Membership The pre-retirement service programme was renewed and during 2016, 103 pre-retirees joined the programme and 43 became members upon retirement while 30 were still participating at the

end of the year. Article II.3b) of the Statutes were re-interpreted that a suspended member who is readmitted into the Association will pay fees only for the years that s/he did not renew membership prior to suspension, i.e. 2 years, in addition to the year of readmission. A FFOA brochure was designed and will be launched in early 2017. Posters advertising FFOA services were produced and displayed in the 4 Rome-based Organizations.

In addition, the following can be highlighted:

- Since 2010, membership has steadily increased. The membership closed 2016 with 2,276 members (see the table on page 4);
- The number of members suspended due to non-payment of fees was 38; and,
- Member retention continues to require attention: regular notifications about membership renewals are sent out.

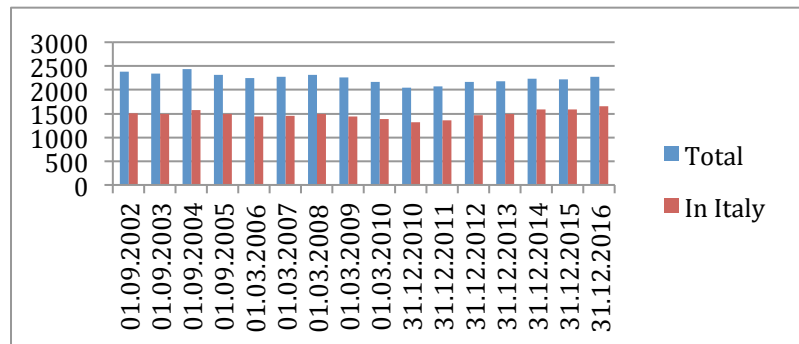
1.9 Social Support and Recreational Activities In 2016, the Sub-Committee organized 65 outings as well as concerts, musicals and other events that were well attended by members. Highlights included:

- A boat trip to Ponza and visits to Sicily, Parma, Sorrento, Capri, as well as Prague.
- Coffee Mornings were regularly held on the first Wednesday of each month, except in August and December, attracting many FFOA members from WFP, IFAD, FAO, ICCROM, and, as well, a few members retired from other Organizations who now reside in Italy;
- Assistance was provided to several elderly pensioners based in Rome; and,
- The Year End Party took place in December at FAO. This event was well attended by our members and guests.

1.10 Technology Support Thanks to the generosity of the FAO HR Director who agreed to the redeployment of obsolete personal computers no longer in use by OHR, FFOA was able to have its six personal computers replaced by more powerful workstations. The migration of the relevant software from the old to the new personal computers was successfully completed by the end of September 2016, at no cost to FFOA due to the use of internal resources available for the purpose.

3. Changes in FFOA Membership (as at 31.12.2016)

| As at | Total | In Italy |
|------------|-------|----------|
| 01.09.2002 | 2389 | 1510 |
| 01.09.2003 | 2338 | 1489 |
| 01.09.2004 | 2433 | 1576 |
| 01.09.2005 | 2317 | 1498 |
| 01.03.2006 | 2254 | 1446 |
| 01.03.2007 | 2276 | 1459 |
| 01.03.2008 | 2315 | 1492 |
| 01.03.2009 | 2259 | 1436 |
| 01.03.2010 | 2163 | 1387 |
| 31.12.2010 | 2048 | 1315 |
| 31.12.2011 | 2075 | 1358 |
| 31.12.2012 | 2172 | 1463 |
| 31.12.2013 | 2182 | 1491 |
| 31.12.2014 | 2228 | 1591 |
| 31.12.2015 | 2224 | 1589 |
| 31.12.2016 | 2276 | 1653 |



| | | |
|----------------------------|-------------|--------|
| Total Members | 2276 | |
| of which | 1701 | FAO |
| | 201 | WFP |
| | 99 | IFAD |
| | 275 | Others |

Members with and without e-mail by age and location

| E-mail / No E-mail By Age | | | |
|------------------------------|-------------|-------------|------------|
| Age | Totals | of which | |
| | | e-mail | no e-mail |
| Totals | 2276 | 1632 | 644 |
| No DOB | 276 | 46 | 230 |
| Less 61 | 132 | 129 | 3 |
| 61-65 | 288 | 286 | 2 |
| 66-70 | 336 | 319 | 17 |
| 71-75 | 369 | 319 | 50 |
| 76-80 | 416 | 298 | 118 |
| 81-85 | 208 | 112 | 96 |
| 86 + over | 251 | 123 | 128 |

| E-mail / No E-mail By Location | | | |
|-----------------------------------|-------------|-------------|------------|
| Location | Totals | of which | |
| | | e-mail | no e-mail |
| Totals | 2276 | 1632 | 644 |
| Italy | 1654 | 1261 | 393 |
| Europe | 365 | 227 | 138 |
| N+S Am | 108 | 65 | 43 |
| Africa | 44 | 28 | 16 |
| Far East | 63 | 29 | 34 |
| Near East | 23 | 12 | 11 |
| Australia | 19 | 10 | 9 |

Other info: No. of members registered onto the FFOA website >>>>>> 675
 No. of "Visitor Program Sessions" supported by FFOA >>>> 25

This is our report of the activities for the past year, for which we hope you will give your approval (draft resolution FFOA/GA/2017/06/B refers).

FORMER FAO AND OTHER UN STAFF ASSOCIATION

Forty-seventh Session of the General Assembly

Wednesday 31 May 2017 at 09:30 hours

IFAD Headquarters

FINANCIAL REPORT FOR 2016

| FINANCIAL REPORT FOR 2016 | | | | | Euro | | US dollar | | Consolidated | | Prev Year | |
|---------------------------|--|---|-----------|----------|-----------|--|-----------|--|------------------------|-----------|-----------|-----------|
| | | | | | Euro | | US dollar | | Euro equiv. | | Euro | |
| | | | | | | | | | (for information only) | | | |
| A | INCOME | | Euro | USDollar | | | | | | | | |
| | 1. Membership fees | | | | 31.952,92 | | 548,72 | | 516,89 | 32.469,81 | | 36.343,51 |
| | of which: | 2016 AF from PY Reserve | 7.347,92 | 438,72 | | | | | | | | |
| | | Annual Fees 2016 (1) | 14.370,00 | 110,00 | | | | | | | | |
| | | Future Years Fees | 9.225,00 | 0,00 | | | | | | | | |
| | | Enrollment Fees | 1.010,00 | 0,00 | | | | | | | | |
| | 2. Voluntary Contributions | | | | 2.426,51 | | 0,00 | | 0,00 | 2.426,51 | | 561,55 |
| | of which: | by members | 2.293,00 | 0,00 | | | | | | | | |
| | | by non members | 133,51 | 0,00 | | | | | | | | |
| | 3. Social Activities | | | | 1.155,00 | | 0,00 | | 0,00 | 1.155,00 | | 1955,00 |
| | | Hospitality | 1.155,00 | 0,00 | | | | | | | | |
| | 4. Service fees | | 324,95 | | 324,95 | | 0,00 | | 0,00 | 324,95 | | 120,00 |
| | 5. Other Income | | | | 0,84 | | 2,32 | | 2,19 | 3,03 | | 736,22 |
| | | Bank Accounts Int. | 0,84 | | | | | | | | | |
| | | UNFCU interest | | 2,32 | | | | | | | | |
| | TOTAL INCOME | | | | 35.860,22 | | 551,04 | | 519,08 | 36.379,30 | | 39.716,28 |
| B | EXPENDITURES | | | | | | | | | | | |
| | 1. General Administration | | | | 23.229,34 | | 0,00 | | 0,00 | 23.229,34 | | 14.191,83 |
| | of which: | 1.1 Office Assistance/secretarial | | | 11.186,00 | | | | | 11.186,00 | | 9.951,00 |
| | | 1.2 Bank charges c/a | | | 257,30 | | 0,00 | | 0,00 | 257,30 | | 251,70 |
| | | 1.3 Meeting/att. FAFICS and UNJSP board | | | 1.917,08 | | 0,00 | | 0,00 | 1.917,08 | | 1.227,30 |
| | | 1.4 Sundries (Phone & Stationary) | | | 658,96 | | | | | 658,96 | | 196,12 |
| | | 1.5 Printing | | | 0,00 | | | | | 0,00 | | 750,30 |
| | | 1.6 Mailing | | | 9.210,00 | | | | | 9.210,00 | | 1.373,66 |
| | | 1.7 Other Expenses | | | | | | | | | | |
| | | Various | | | 0,00 | | | | | 0,00 | | 441,75 |
| | 2. General Assembly | | | | 600,00 | | | | | 600,00 | | 1.278,40 |
| | of which: | 2.1 Interpretation | | | 600,00 | | | | | 600,00 | | 600,00 |
| | | 2.3 Others | | | 0,00 | | | | | 0,00 | | 678,40 |
| | 3. Social Activities | | | | 2.400,25 | | | | | 2.400,25 | | 607,59 |
| | 4. Contributions to other associations | | | | 3.537,94 | | 0,00 | | 0,00 | 3.537,94 | | 4.763,09 |
| | of which: | 5.1 FICSA | | | 556,17 | | | | | 556,17 | | 1.745,37 |
| | | 5.2 FAFICS | | | 2.981,77 | | 0,00 | | 0,00 | 2.981,77 | | 3.017,72 |
| | 5. IT Expenditures (Xerox) (2) | | | | 0,00 | | | | | 0,00 | | 1.265,69 |
| | | 6.1 Website | | | 0,00 | | | | | 0,00 | | 0,00 |
| | | 6.2 Support Costs | | | 0,00 | | | | | 0,00 | | 1265,69 |
| | 6. Future Year Fees Transferred to Reserve | | | | 9.225,00 | | | | | 9.225,00 | | 9.021,10 |
| | TOTAL EXPENDITURES | | | | 38.992,53 | | 0,00 | | 0,00 | 38.992,53 | | 31.127,70 |
| | Balance (Total Income less Total Expenditures) | | | | -3.132,31 | | 551,04 | | 519,08 | -2.613,23 | | 8.588,58 |

NOTES:

The accounts are presented in Euro with balances held in US Dollars being converted to Euro at the December 2016

UN Operational Rate of Exchange of 1US\$ = Euro 0.942

Contributions received from members are recorded in the currency received (Euro or US dollars). The total amount of the dollar

contributions received during the year is converted to Euro at year end.

Income & Expenditures are recorded on a cash basis

(1) Annual Fees include current year amounts from Life Member Fees received in 2016

(2) No costs incurred in 2016

22.03.2017

FORMER FAO AND OTHER UN STAFF ASSOCIATION

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Forty-seventh Session of the General Assembly

Wednesday 31 May 2017 at 9:30 hours

IFAD Headquarters

FINANCIAL STATUS ON 31 December 2016

| | | | | | | | Consolidated | Prev Year |
|---------------------------------------|---------------------------|-------------------------------------|-----------------------------------|------------------|-----------------|-----------------|------------------|------------------|
| | | | | Euro | US Dollar | Euro Equiv. | Euro | Euro |
| A ASSETS | | | | | | | | |
| 1. Current Accounts | | | | | | | | |
| | Intesa San Paolo | | | 24.646,98 | 0,00 | 0,00 | 24.646,98 | 22.459,13 |
| | UNFCU | | | | 2.763,86 | 2.603,56 | 2.603,56 | 2.412,90 |
| | Unicredit/Fineco | (3) | | 50.723,19 | | | 50.723,19 | 18.280,69 |
| 2. Reserve Account | | | | | | | | |
| | Banca Popolare di Sondrio | | (4) | 186,17 | | | 186,17 | 296,12 |
| 3. Investments | | | | | | | | |
| | | Nominal Value at investment time | Market Value at Reporting Time | Difference | | | | |
| | Nextra Funds (1) | 15.493,71 | 21.227,70 | 5.733,99 | 15.493,71 | | 15.493,71 | 15.493,71 |
| | Unicredit Funds(1) | 0,00 | 0,00 | 0,00 | 0,00 | | 0,00 | 32.578,22 |
| Total Assets | | | | 91.050,05 | 2.763,86 | 2.603,56 | 93.653,61 | 91.520,77 |
| B LIABILITIES and RESERVES | | | | | | | | |
| 1. Future Years' Fees Reserve | | | | | | | | |
| | As at 1.1.2016 | | | 43.239,60 | 1.480,85 | 1.394,96 | 44.634,56 | 43.018,26 |
| | During 2016 | | | 9.225,00 | 0,00 | 0,00 | 9.225,00 | 9.021,10 |
| 2. Professionals | | | | | | | | |
| | (2) | | | 3.759,95 | 0,00 | 0,00 | 3.759,95 | 605,00 |
| Total Liabilities and reserves | | | | 56.224,55 | 1.480,85 | 1.394,96 | 57.619,51 | 52.644,36 |
| Total Net Assets | | | | 34.825,50 | 1.283,01 | 1.208,60 | 36.034,10 | 38.876,41 |

Notes:

(1) Investments are recorded at cost or market value at year end, whichever is lower.

(2) Amounts collected from members to be paid to Professionals

(3) The amount includes Interest of Euro 380,88, Expenses of Euro 81,27 and loss on realization of investment of Euro 548,57

(4) The amount includes Expense of Euro 109,95

Exch. Rate : 1US\$ = € 0,942

14.03.2017

FORMER FAO AND OTHER UN STAFF ASSOCIATION
**** FFOA ****

FFOA/GA/2017/05/C

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**Forty-seventh Session of the General Assembly
Wednesday 31 May 2013 at 09:45 hours in the
Italian Conference Room, IFAD Headquarters**

**Quarantasettesima Sessione dell'Assemblea Generale
Mercoledì 31 maggio 2013 ore 09:45
Sala conferenze Italia, Sede IFAD**

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CERTIFICATION BY THE REVIEWERS OF THE FINANCIAL STATEMENTS FOR 2016

**DICHIARAZIONE RILASCIATA DAI REVISORI DEI CONTI PER I RAPPORTI
FINANZIARI RELATIVI AL 2016**

The undersigned, having been appointed Reviewers for 2016 by the General Assembly, have reviewed the Financial Report for 2016 and the Financial Status on 31 December 2016 and certify their agreement with the contents of these statements.

I sottoscritti, essendo stati designati Revisori dei Conti per il 2016 dall'Assemblea Generale, hanno esaminato il Rapporto Finanziario relativo al 2016 e il Prospetto della Situazione Finanziaria al 31 dicembre 2016 e dichiarano di approvare formalmente quanto esposto nei documenti suddetti.

Signed in Rome, on2017

Firmato a Roma, il 2017

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FORMER FAO AND OTHER UN STAFF ASSOCIATION

*** F F O A ***

Fourthy-seventh Session of the General Assembly

Wednesday, 31 May 2017 at 9:30 hours

IFAD Headquarters

PROPOSED BUDGET FOR 2018

| | | | | | Euro | US Dollars | Consolidated Euros |
|------|--|---------------------------------------|----------|-----------|-----------|------------|--|
| | | | | | | | (1 US\$ = 0.942 Euro or 1 Euro = 1.06 US\$) |
| A. | INCOME | | | | | | |
| 1100 | Membership Fees | | | | 33.525,00 | 400,00 | 33.901,80 |
| | 1110 | Annual fees | (650x25) | 16.250,00 | | | |
| | 1120 | New Life Members (Current year) | (25x25) | 625,00 | | | |
| | 1130 | New Life Members (Future years) | (25x350) | 8.750,00 | | | |
| | 1140 | Past yrs Life Members (for 2018) | | 6.700,00 | | 400,00 | |
| | 1140 | Enrollment Fees | (120x10) | 1.200,00 | | | |
| 1200 | Voluntary contributions | | | | 2.500,00 | 0,00 | 2.500,00 |
| | 1210 | By Members | | 2.000,00 | | | |
| | 1220 | By Non-members | | 500,00 | | | |
| 1300 | Emergency Fund Repayments | | | | 2.000,00 | 0,00 | 2.000,00 |
| 1900 | Other Income | | | | 500,00 | 0,00 | 500,00 |
| | 1940 | Service Fees | | 500,00 | | | |
| | Transfer from Reserve | | | | 13.248,20 | | 13.248,20 |
| | TOTAL INCOME | | | | 51.773,20 | 400,00 | 52.150,00 |
| B. | EXPENDITURES | | | | | | |
| 5100 | General Administration | | | | 21.500,00 | 0,00 | 21.500,00 |
| | 5110 | Office Assistants | | 13.000,00 | | | |
| | 5120 | Printing | | 500,00 | | | |
| | 5130 | Bank Charges | | 500,00 | | | |
| | 5140 | Meetings | | 3.000,00 | | | |
| | 5150 | NB Mailing | | 4.000,00 | | | |
| | 5160 | Phone & Stationary | | 500,00 | | | |
| 5200 | General Assembly | | | | 900,00 | | 900,00 |
| | 5220 | GA - Interpretation | | 600,00 | | | |
| | 5230 | GA - Others | | 300,00 | | | |
| 5300 | Social Activities | | | | 6.500,00 | | 6.500,00 |
| | 5310 | Hospitality (GA Lunch & Xmas Party) | | 3.000,00 | | | |
| | | Refund from Members | | -1.500,00 | | | |
| | 5320 | Emergency Fund Disbursement | | 5.000,00 | | | |
| 5500 | Contributions to other associations | | | | 3.500,00 | 0,00 | 3.500,00 |
| | 5510 | FICSA | | 500,00 | | | |
| | 5520 | FAFICS | | 3.000,00 | | | |
| 5700 | IT Expenditures | | | | 5.000,00 | | 5.000,00 |
| | 5650 | IT Exp - Support Costs | | 3.000,00 | | | |
| | | IT Equipment (Hw/Sw) | | 2.000,00 | | | |
| 5900 | Other Expenses | | | | 6.000,00 | | 6.000,00 |
| | 5910 | Other Expenses | | 1.000,00 | | | |
| | 5920 | Advisory Services (Lawyer & TaxFin) | | 3.000,00 | | | |
| | | Refund from members (Lawyer & TaxFin) | | -3.000,00 | | | |
| | | Legal Assistance | | 5.000,00 | | | |
| | Transfer to Reserve Account | | | | 8.750,00 | | 8.750,00 |
| | TOTAL EXPENDITURES | | | | 52.150,00 | 0,00 | 52.150,00 |
| | BALANCE | | | | -376,80 | 400,00 | 0,00 |

Exch. Rate : 1US\$ = € 0,942 or 1 € = US\$ 1.06

FORMER FAO AND OTHER UN STAFF ASSOCIATION
**** FFOA ****

FFOA/GA/2017/05/E

Page 1 of 1

Forty-seventh Session of the General Assembly
Wednesday 31 May 2017 at 09:45 hours
Italian Conference Room, IFAD

Quarantasettesima Sessione dell'Assemblea Generale
Mercoledì 31 maggio 2017 ore 09.45
Sala Conferenze Italia, IFAD

≈ **APPOINTMENT OF THE REVIEWERS FOR 2017** ≈

≈ **NOMINA DEI REVISORI DEI CONTI PER IL 2017** ≈

The Executive Committee proposes to appoint the following International Civil Servants as the Association's Reviewers for the year 2017.

The proposed officers have agreed to accept such appointment.

Il Comitato Esecutivo propone di nominare i seguenti funzionari internazionali come Revisori dei Conti dell'Associazione per il 2017.

I candidati proposti hanno manifestato la loro disponibilità.

1. Mr David Baugh
2. Mr John McGhie

FORMER FAO AND OTHER UN STAFF ASSOCIATION

**** FFOA ****

FFOA/GA/2017/06

Page 1 of 1 page

**Forty-seventh Session of the General Assembly
Wednesday, 31 May 2017 at 09:45 hours
Italian Conference Room, IFAD Headquarters**

≈ DRAFT RESOLUTIONS ≈

FFOA/GA/2017/06/A

Draft Resolution to adopt the Provisional Report of the 46th General Assembly

The 47th Session of the General Assembly of FFOA, having considered the Provisional Report of the 46th Session, **decides** to adopt it.

FFOA/GA/2017/06/B

Draft Resolution to adopt the Statement of Work for 2016

The 47th Session of the General Assembly of FFOA, having considered the Statement of Work of the Executive Committee for 2016, **decides** to adopt it.

FFOA/GA/2017/06/C

Draft Resolution to adopt the 2016 Financial Report and the Financial Status on 31 December 2016

The 47th Session of the General Assembly of FFOA, having considered the Financial Report for 2016 and the Financial Status on 31 December 2016, **decides** to adopt them.

FFOA/GA/2017/06/D

Draft Resolution to take note of the Certification by the Reviewers

The 47th Session of the General Assembly of FFOA, having considered the Certification by the Reviewers of the Financial Statements for 2016, **decides** to take note of said Certification.

FFOA/GA/2017/06/E

Draft Resolution to approve the proposed Budget for 2018

The 47th Session of the General Assembly of FFOA, having considered the Proposed Budget for 2018, **decides** to approve it.

FFOA/GA/2017/06/F

Draft Resolution to appoint the Reviewers for 2017

The 47th Session of the General Assembly of FFOA, having considered the proposal to appoint the Reviewers for the year 2017 **decides** to appoint the proposed Reviewers.

FORMER FAO AND OTHER UN STAFF ASSOCIATION
*** FFOA ***

FFOA/GA/2017/07

Forty-seventh Session of the General Assembly ~
Quarantasettesima Sessione dell'Assemblea Generale
Wednesday 31 May 2017 ~ Mercoledì 31 maggio 2017
Italian Conference Room, IFAD Headquarters ~ Sala conferenze
italiana, Sede IFAD
~ PROXY/DELEGA ~

The undersigned/ Il/La sottoscritto/a

_____ (First Name and Surname) / (Nome e
Cognome) being a Member of the FFOA with membership card Nr_____/ Socio/a della FFOA
con tessera No_____ hereby authorizes/ con la presente delega, autorizza

_____ (First Name and Surname) ~ (Nome e Cognome)
to vote on my behalf at the forty-sixth Session of the General Assembly of the FFOA
a votare a suo nome alla quarantaseiesima Sessione dell'Assemblea Generale della FFOA
and approves the vote(s) thus cast on his/her behalf by the proxy-holder
approvando il voto espresso a suo nome dal delegato

Signed in _____ on _____ **2017**

Luogo _____ Data _____ **2017**

(Signature ~ Firma)

For the use of the Proxy Committee ~ Riservato al Comitato Deleghe

Validation of Proxy ~ Convalida della Delega

Proxy received/deposited before or on **15.05.2017** ☐ Yes/Si ☐ No/No

Delega inviata/consegnata entro **il 15.05.2017**

Proxy Number _____

Numero della delega _____

Membership of delegating Member/Tipo di iscrizione del Socio delegante: **LM_ AM _ AMA**

Membership of proxy-holder/Tipo di iscrizione del socio delegato: **LM_ AM _ AMA**

All membership fees paid by both delegating member and proxy-holder?

Sono state pagate tutte le quote sia dal socio delegante sia dal socio delegato? ☐ Yes/Si ☐
No/No

Decision of the Proxy Committee ~ Decisione del Comitato Deleghe:

Proxy valid/delega valida ☐ **Yes/Si** ☐ **No/No**

(Signature of the President ~ Firma del Presidente)

FORMER FAO AND OTHER UN STAFF ASSOCIATION
*** FFOA ***

FFOA/GA/2017/08

Forty-seventh Session of the General Assembly
Quarantasettesima Sessione dell'Assemblea Generale
Wednesday 31 May 2017 at 09:45 hours
Mercoledì 31 maggio 2017 ore 09:45
IFAD Headquarters – Sede IFAD

≈ LUNCHEON RESERVATION FORM ≈

≈ PRENOTAZIONE PRANZO ≈

I would like to participate at the buffet-lunch on Wednesday 31 May 2017 _____
Desidero partecipare al pranzo di mercoledì 31 maggio 2017 _____

First Name and Surname _____
Nome e Cognome _____

Number of persons participating/Numero dei partecipanti _____

The price of the luncheon has been fixed at Euro 15 - per person
Il costo del pranzo è di 15 Euro.- a persona

Payment of the full amount due should be effected in the FFOA Office at the latest on

Friday, 26 May 2017

L'intero importo va versato all'Ufficio della FFOA non oltre

venerdì 26 maggio 2017

Please bring the payment receipt with you to the luncheon.

Si prega di presentarsi al pranzo con la relativa ricevuta

For the use of FFOA / Ad uso della FFOA

Received/ € ricevuti: ☐ Yes/Sì // ☐ No/No

By/da

on/il

**FORMER FAO AND OTHER UN STAFF ASSOCIATION
FFOA**

FFOA/GA/2017/09

**Forty-seventh Session of the General Assembly
Quarantasettesima Sessione dell'Assemblea Generale**

Wednesday 31 May 2017 at 09:45 hours ≈

Mercoledì 31 maggio 2017 ore 09:45

Italian Conference Room, IFAD Headquarters – Sala conferenze Italia, Sede IFAD

≈

≈ REGISTRATION FORM ≈

≈ MODULO DI REGISTRAZIONE ≈

FOR ≈ PER

Name and surname _____

Nome e cognome _____

Member ID _____ **Numero di Iscrizione** _____

**PLEASE COMPLETE AND BRING THIS FORM WITH YOU TO THE
GENERAL ASSEMBLY AND SHOW IT TO THE PERSONS WHO ARE ON
DUTY AT THE ENTRANCE OF AUDITORIUM**

**SIETE PREGATI DI PORTARE QUESTO MODULO
DEBITAMENTE COMPILATO ALL'ASSEMBLEA GENERALE E DI
MOSTRARLO AGLI ADDETTI ALL'ENTRATA DELL'AUDITORIUM**

THANK YOU ≈ GRAZIE