



**Food and Agriculture Organization
of the United Nations**

TCP/SLC/3602

CALL FOR PROPOSALS

As part of the project “Development of National Land Banks for improved Food and Nutrition Security and Land Administration in Grenada, St. Lucia and St. Vincent and the Grenadines”, FAO is inviting organizations with legal personality incorporated in a country of the Latin America and Caribbean region to apply for the following consultancy:

“Legal and Land Tenure/Cadastral Consulting in Grenada, St. Lucia and St. Vincent and the Grenadines”

PROFILE OF THE CONSULTING AGENCY

- Non-profit or for-profit organizations, associations or consortia with legal personality incorporated in a country of the Latin America and Caribbean region authorized to provide consultancy services.
- Development and/or coordination of legislation analysis and development using bibliographic review, meetings with government legal officers and stakeholders, analysis, summarization, and preparing reports and drafting piece of legislation.
- Experience in analyses and legislation drafting on land tenure and land administration
- Synchronous data analyses and legal drafting capacity in several countries in the region.

THE AGENCY WORK TEAM MUST INCLUDE PROFESSIONALS WITH THE FOLLOWING PROFILES:

- Studies in law, preferably with expertise in land administration programs, public policies and project management.
- A minimum of fifteen (15) years of proven work experience in the area of Legal and Land Tenure administration.
- Expertise in land law analyses and in drafting land tenure legislation.
- Knowledge of the sub-regional situation in the Caribbean on land tenure/ land administration related matters.

THE PROPOSALS WILL BE EVALUATED AGAINST THE CRITERIA DETAILED ABOVE.

STRUCTURE OF THE PROPOSAL

THE FIRST FOUR PAGES SHOULD INCLUDE A DETAILED DESCRIPTION OF THE PROPOSED METHODOLOGY/ WORK PLAN AND CORRESPONDING EXPECTED OUTPUTS/DELIVERABLES AS HIGHLIGHTED BELOW. THE FIFTH PAGE SHOULD INCLUDE YOUR PROPOSED BUDGET AND CORRESPONDING BUDGET NARRATIVE. THE CVs OF THE PROFESSIONAL TEAM (AS A SUPPLEMENTARY APPENDIX FILE).

PLEASE SEND TECHNICAL PROPOSAL WITH THE CODE TCP/SLC/3602: SLC-VACANCIES@FAO.ORG

FINAL DATE: 13 OCTOBER 2017

FOR INQUIRES PLEASE WRITE TO THE MAIL INDICATED ABOVE.

GENERAL DESCRIPTION OF TASK(S) AND OBJECTIVES TO BE ACHIEVED

“Legal and Land Tenure/Cadastral Expert Consulting in Grenada, St. Lucia and St. Vincent and the Grenadines”

I. BACKGROUND

The project is aimed at developing National land banks in Grenada, St. Lucia and St. Vincent and the Grenadines to promote food and nutrition security and support sustainable management of rural lands, in particular idle and underutilized lands. The project also aims to strengthen the capacity of staff of the Land Administration Divisions in each country to manage and operate the Land Banks, thereby promoting good governance of land tenure in the respective countries. The project will significantly contribute to increasing food production, sustainable land management and rural development in the three countries.

The project will assist in the establishment of pilot land banks in the three countries; and based on this experience, will prepare an institutional framework and operational guidelines for the establishment and operation of National Land Banks. Databases will be developed with an inventory of the rural lands, including idle or underutilized state lands, with relevant information on plot sizes, soil type, slope, existing land use, infrastructure, and crop possibilities. A list of prospective farmers who may be interested in leasing the land will also be developed. Support services such as extension, credit and linkages to markets will be provided to farmers who acquire land from the land banks. Efforts will also be made to link these pilot land banks with school feeding programs and existing value chains so that they serve as food zones for their respective communities.

The main issues related to operating the Land Banks will be identified and recommendations made on how these problems may be resolved. In particular, recommendations will be made on the systems that need to be put in place to extend the land bank to include private landowners; a public awareness campaign will also be developed to inform stakeholders about the land bank and its benefits. The staff who will be responsible for operating the land banks will be trained in their operation and management procedures. Guidelines will also be prepared on the operation and management of the land banks, providing details on lease rates, procedures for obtaining leases and terms of the leases. Towards the end of the project a Regional Workshop will be held so that persons operating land banks in the Caribbean and other countries may share their experiences. The workshop will also provide a forum in which persons from countries wishing to establish land banks can learn from the experiences of countries where Land Banks have been established.

II. GENERAL OBJECTIVES OF THE ASSIGNMENT

This consultancy will provide assistance to and coordinate the work of the national legal consultants of the three islands (St Lucia, Grenada and St. Vincent and the Grenadines) and ensure the drafting of a harmonized legislation for OECS allowing the functioning of the land banks.

III. SPECIFIC TASKS & DELIVERABLES

Under the guidance and supervision of the Legal Officer, LEGN and in close collaboration with the OPCL Land Tenure Officer, the Leader Technical Officer, the National Legal and Land Tenure/Cadastral

Consultants, the national project coordinators and project staff, the consultancy will carry out the following duties:

- Prepare detailed guidelines for the National Legal Consultants and coordinate their review of the legislation;
- Assist in the technical preparation of and participate in the inception workshop, making sure that due consultations take place regarding the possible gaps in the legislation that should be addressed. Participate in the final regional workshop, if so requested;
- Prepare a composite document of the findings of the National Legal Consultants of each country, highlighting commonalties and differences in legislation related to the main issues outlines in the Background and Justifications. The document should include recommendations for harmonizing legislation and changing existing laws, where applicable;
- Assist in drafting in outline the new harmonized legislation for the OECS. The results will be cleared by the FAO Legal Officer prior to being submitted to the Legal Office of the OECS Secretariat;
- Coordinate the work of the national consultants in drafting model leases for all possible lease arrangements between land owners and lessees involved in the land bank in the three countries;
- Prepare a valuation guide for rental values for Crown and private lands;
- Prepare a report on the findings of the consultancy.

IV. REPORTS

The reports should be done in Microsoft Word. These should include a cover page with the number and title of the project, table of contents, background, introduction, a section on findings/discussion/analyses as appropriate and conclusions and recommendations.

KEY PERFORMANCE INDICATORS

EXPECTED OUTPUTS	REQUIRED COMPLETION DATE:
1. Work plan and schedule of activities	2 days after contract started (acs)
2. Detailed guidelines for the National Legal Consultants of each country	5 days acs
3. Composite document of the findings of the National Legal Consultants of each country	45 days acs
4. Draft new harmonized legislation on land tenure to be submitted to OECS	45 days acs
5. Draft lease contracts to be used by the land banks	45 days acs
6. Final draft new harmonized legislation to OECS	80 days acs
7. Final lease contracts to be used by the land banks	80 days acs
8. Draft valuation guide for rental values for Crown and private lands	60 days acs
9. Final valuation guide for rental values for Crown and private lands	80 days acs

10. Report on the findings of the consultancy (identification of gaps, findings and recommendations)	45 days acs
11. Final Report on the findings of the consultancy.	80 days acs