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| PROPOSED AGENDA Forest and Farm Facility Steering Committee Meeting  February 28-March 1, 2018 Philippines Room, C277, FAO, Rome16-17,O, Rome | |
| **Day 1 –February 28, 2018** | |
| **9:00 -9:30** | **Opening Welcome and Introductions:**  SC Chair with remarks from ADG, FOA or*Dir. FOA* |
| **9:30 – 9:50** | **Adoption of Agenda (Minutes to be pre-approved by e-mail)** *SC Chair* |
| **9:50 – 10:15** | **Overview and major topics for guidance and discussion** *FFF Manager* |
| **10:15 – 10:45** | **Coffee/tea break** |
| **10:45 – 11:45** | **Phase I – 2012-2017 Overview of Aggregate Impacts, Lessons Learned and Challenges**  *FFF team* |
| **11:45 – 12:30** | **Discussion and Clarifications from the report** *Chair or Nominee from SC* |
| **12:30 – 13:30** | **Lunch** |
| **13:30 – 14:00** | **2017 Financial Report**  FFF Manager and Programme Assistant |
| **14:00 – 14:30** | |  | | --- | | *Discussion and approval of reports*  *SC Chair* | |
| **14:30 – 15:00** | **Work Plan and Budget for Phase I to Phase II Transition and Launching of Phase II**  *Management team Manager, and Programme Assistant* |
| **15:00 – 15:30** | **Discussion of country selection panel criteria and process, ideas for Outcome 3 and Outcome 4 implementation, thematic studies.**  Chair or nominee and FFF Manager |
| **15:30 – 16:00** | **Coffee Break** |
| **16:00 – 17:00** | **Continued: Discussion of country selection panel criteria and process, ideas for Outcome 3 and Outcome 4 implementation, thematic studies. Approval of work plans**  Chair or nominee and FFF Manager |
| **19:30 – 21:00** | **Group Dinner** |
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| **Day Two March 1, 2018** | |
| **9:00 – 10:15** | **Steering Committee – Self-reflection – Role, composition and future**  Chair |
| **10:13 – 10:45** | **Coffee/tea Break** |
| **10:45 – 12:30** | **Resource Mobilization Plans and FFF Marketing**  *FFF Manager- Chair* |
| **12:45 – 13:45** | **Lunch** |
| **13:45 – 14:30** | **Expanding the FFF Network – Scaling up partnerships**  Manager and FFF team |
| 14:30- 15:30 | **Key Events – and Other Business including comments from Observers**  FFF Manager and Chair |
| **15:30 – 16:00** | **Coffee/tea break (observers leave)** |
| **16:00 – 17:00** | ***Final internal SC Discussion Next Meeting Dates etc.***  Chair  ***Round of Thanks***  *Dir. FOA* |