**FFF Team Meeting 27 November 2018**

Present:

Chair: PB Note taker: PB

Agenda:

1. Ghana de-brief
2. Retreat
3. Netherlands meeting
4. Ecuador
5. Scoping studies

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| **Team report**  **20 November 2018** | **DESCRIPTION**  **(summary if discussion – main points only)** | **ACTION**  **(to be checked at next meeting** |
| **OUTSTANDING ACTION POINTS** |  |  |
| RETREAT | After back and forth discussion, decision taken to share scoping studies with facilitators.  FAO team still working on the structure to focus more on sharing knowledge, ensure shared understanding   1. GLF 2. Kenya | Francesca to send them  Marguerite to harmonize the first  PB and JZ to liaise for |
| DUTCH MEETING | Jhony and Jeff going Thursday and Friday |  |
| Kenya | Jhony went to Kenya to assess situation of signature of project. Still problem of perception of charcoal. Still linked to deforestation. Ban on work related to charcoal. Rebrand our work as “basket of products” not necessarily put charcoal forward and talk about wood fuel  Launching end January (will inform IUCN Kenya in advance) |  |
| GLF | No need for IUCN to attend | PB to send food security and FLR paper to Duncan and wider team  PB to link Svea & Mirjam |
| Next meeting | Tuesday 4th December 2018 from 14:00-15:00 |  |
| Next chair | |  | | --- | | Bolin | | Buffle | | Campbell | | France-Lanord | | (Gonzales) | | Grouwels | | Guarascio | | (Lebedeva) | | MacQueen | | Senesie | | Simola | | Zapata | | To send out agenda prior to the next meeting (Anna was supposed to chair but is in Ecuador training) |
| Next note taker | |  | | --- | | Bolin | | Buffle | | Campbell | | France-Lanord | | (Gonzales) | | Grouwels | | Guarascio | | (Lebedeva) | | MacQueen | | Senesie | | Simola | | Zapata | |  |