# Call for proposal for regional and global organizations

**Providing support to regional and global forest and farm producer organizations to enable climate resilient landscapes and improved livelihoods**

The Forest and Farm Facility brings together four international partner organizations: the Food and Agriculture Organization (FAO), the International Institute for Environment and Development (IIED), the International Union for Conservation of Nature (IUCN) and AgriCord. In 2018, we developed a second phase of FFF, entitled “Climate resilient landscapes and inclusive livelihoods”. This phase of our work focuses on four inter-related challenges: policies that are often at cross purposes with rural realities; sub-optimal economic returns from smallholder value-chains; increasing climate impacts; and poor access to social and cultural services – all especially problematic for the poorest and most marginalized of rural smallholders, especially rural women and youth.

It is important to note that the facility is a gender mainstreamed programme and is committed to gender equality and women’s empowerment as key objectives, central to its approach. For this, FFF seeks to address gender inequalities at the household, community/organization and policy level.

We are looking for apex regional (i.e. present in more than one country) and global forest and farm producers’ organizations to collaborate with and support. This round of grants will focus on ways organizations can improve their service delivery to their national or local members. We are looking for proposals that **show how the regional/global organization will support their members in**:

* Promoting or influencing for more inclusive governance and cross-sectorial processes
* Improving their capacity for increased entrepreneurship, access to markets and finance, and business development services
* Improving delivery of landscape scale mitigation, adaptation and resilience for climate change
* Enhancing their capacity for improved and equitable access to social and cultural services.

**The grants will be up to USD 75,000 for one year. There will be one grant for a regional organization based in Africa, one in Asia and one in Latin America. In addition, there will be one grant for an international association.**

**The Forest and Farm Facility will give priority to international or regional** **(i.e. active in more than one country)** smallholder, women, community and Indigenous Peoples networks, or alliances of forest forums, forest and farm producer organisations, associations or forest user groups with a pre-existing collaboration with FFF.

**Deadline for submission of proposals, using the proposal template in annex, is March 19 2021** and proposals should be submitted to [Pauline.BUFFLE@iucn.org](mailto:Pauline.BUFFLE@iucn.org).

## General information

**Outcomes and outputs of the Forest and Farm Facility**

The proposals will need to show a clear link with at least one outcome and related outputs.

|  |
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| **Outcome 1. More enabling policy and legal frameworks for FFPOs delivered through more FFPO-inclusive governance and cross-sectoral processes** |
| Output 1.1 FFPOs have clear advocacy agendas that represent all their members’ interest |
| Output 1.2 Cross-sectoral, multi-stakeholder policy processes strengthened with better representation from forest and farm producers |
| **Outcome 2. Increased entrepreneurship, access to markets and finance through gender equitable value chains delivered through new capacity to provide business incubation within FFPOs.** |
| Output 2.1 FFPOs have capacity to deliver targeted business incubation services to their members |
| Output 2.2 FFPOs (and their members) have improved access to business, marketing and financial services. |
| **Outcome 3: Improved delivery of landscape scale mitigation, adaptation and climate resilience for climate change through direct engagement of FFPOs and integration with inclusive livelihood approaches** |
| Output 3.1 FFPOs contribution in climate and landscape level programs has increased the outreach of these programs |
| Output 3.2 FFPOs have mainstreamed climate change into their operations |
| **Outcome 4: Improved and equitable access to social and cultural services** |
| Output 4.1 FFPOs have systems in place to provide social and cultural services (targeting the most vulnerable members) |
| Output 4.2 FFPOs link their social and cultural development agenda to national SDG process and other governmental development processes |

**Type of organizations eligible for grants**

International or regional (i.e. present in more than one country) smallholder, women, community and Indigenous Peoples networks, or alliances of forest forums, forest and farm producer organisations, associations or forest user groups, or consortia of apex organizations.

**Financial contribution and duration**

Each project proposal can request up to USD 75,000. FFF grants are payable to the beneficiary organization in three instalments, upon the reception and acceptance by FAO of linked requirements such as progress and/or financial reports.

All activities should be completed **within 12 months**.

The grants cannot cover any activities that take place before the signature of the grant agreement.

**Type of activities**

These grants will support the organisations to:

* Build or strengthen capacity of national/local level members organisations to get involved in decision making processes through training in policy formulation, lobbying and negotiating with donors;
* Build or strengthen the engagement in productive processes of national organizations through experience sharing such as exchange visits, regional/global meetings, setting up virtual information exchange portals etc.
* Facilitate networking and exchange visits between local organisations, including those communities that are marginalised, not yet well organised and non-networked;
* Collaborate and add value to in-country FFF activities by strengthening messages on priorities and learning to influence regional and global forums.
* Strengthen their own, or establish links with other providers of services that meets members needs and priorities
* Build a strategy with their national members to leverage additional funding for their members

**Selection Criteria**

These grants will be awarded to organisations, who demonstrate:

* Representative and broad based constituency, and a mandate to undertake work on behalf of forest and farm producer organizations;
* A sound understanding and / or objectives for policy influence, advocacy and economic strengthening of POs;
* Gender activities to empower women’s groups or enhance gender equality in constituencies and within member organizations;
* Experiences in managing grants;
* Existing and potential networks with a proven ability to reach marginalised or non-networked groups;
* Concrete linkages of the organization work plan with FFF outcomes and outputs, please see table above
* Strong preference will be given to proposals with experience in engaging with FFF as well as current or planned linkages to FFF core[[1]](#footnote-1) and network[[2]](#footnote-2) countries programme of work in-countries to help facilitate learning between FFF countries and link country efforts to regional and global agendas (please see the FFF website: <http://www.fao.org/forest-farm-facility/en/>).
* Preference will be given to proposals that focus on participatory development and implementation of strategic issues and priorities for FFPOs linked to the four FFF outcomes. These funds are not intended to be used solely for organization of meetings and travel to events – but should support clearly defined objectives (above).
* Possibility and proportion of co-funding for the proposed activities.
* Engagement with programmes related to the Decade of Family Farming or other clearly identified regional and global initiatives is an asset.

The FFF will support a balanced portfolio of smallholder, women, community and Indigenous Peoples networks, and therefore, the organisations will need to demonstrate linkages with other regional and global apex organisations to enhance the support provided to other regional and global organisations.

**Grant awarding process**

* Submission of concept notes and proposals – 19 March 2021
* Review and approval of proposals – by 15 April 2021

**Format, additional information and deadline**

Applicants can send an email to [Pauline.BUFFLE@iucn.org](mailto:Pauline.BUFFLE@iucn.org) for further information and send completed proposals using the proposal template in Annex.

Please also visit our website: [www.fao.org/partnerships/forest-farm-facility](http://www.fao.org/partnerships/forest-farm-facility).

**Selection of Proposals**

The proposals will be evaluated based on the quality of the proposal and the criteria, and successful applicants will be notified by the **end of April 2021 at the latest.**

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| --- | --- |
| Mail to | [Pauline.BUFFLE@iucn.org](mailto:Pauline.BUFFLE@iucn.org) |
| Application deadline | 19.03.2021 |
| Number of pages | Maximum 4 pages (excluding Annex) |
| Format | Time New Roman font size 12 ; 2 cm margins |
| Language | To be completed in English, French or Spanish |

*Kindly delete the table above and all the text with instructions in italic before sending it back.*

1. **Title:** *[please provide a short title of the proposed project]*
2. **Prepared by:** *[please give legal name of your organization and its mandate in one sentence]*
3. **Overall objective:** *[please describe in one sentence what you hope to achieve, with whom and where]*
4. **Process and membership:** *[please provide the specific region and/or process where the projects activities would work and the number of members represented. Please provide information about which FFF core and partner countries you will work with]*
5. **Contribution/linkages to the FFF outcome and outputs:** *[Please select one or two outputs quoted in the table of page 2 and explain how your proposal will contribute to them. Contribution/linkages to outputs and outcomes should be also clearly shown in the proposed project activities and objectives under point 6 below]*
6. **Objectives and activities:** [*please describe in numbered paragraphs the specific objectives (or results) you would want to see and the activities you would carry out to achieve them. There should be no more than four objectives. Note: please show clearly how your proposal will support the FFF core and/or network countries and the linkages from subnational, national to regional and global.*

*For example:*

Objective 1: (incl. related outcome and output)

Activities: 1.1 ; 1.2

Products/deliverables]

1. **Gender component:** *[outline clearly either the activities directly targeted for women or to improve gender equality, or the gender strategy underlying the proposal]*
2. **Record of accomplishment of applicant:** [*please describe why your organization is best placed to do this work, including specific previous relevant experience*.]
3. **Personnel:** [*please provide the names of the key personnel (or experts) who would be involved in the project and their roles in the project*.]
4. **Budget:** [*please provide a cost breakdown by each activity using the template below. Indicate co-funding*]

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **RESOURCES-BASED LOA BUDGET** | | | | | |
| Cat. No. | Items Description | Unit of measurement | Qty (no. of units) | Unit Cost | Total Cost |
| 1 | Consultants |  |  |  |  |
| 1.1 | Activities *(description of activities for consultancies)* |  |  |  | 0 |
| 1.2 |  |  |  |  | 0 |
|  |  |  |  |  |  |
| 2 | Travel *(flights, inland etc)* |  |  |  |  |
| 2.1 | Travel activities *(description)* |  |  |  | 0 |
| 2.2 |  |  |  |  | 0 |
| 2.3 |  |  |  |  | 0 |
| 3 | TRAINING *(Flights, inland travel...)* |  |  |  |  |
| 3.1 |  |  |  |  | 0 |
| 3.2 |  |  |  |  | 0 |
| 4 | GOE |  |  |  |  |
| 4.1 |  |  |  |  | 0 |
| 4.2 |  |  |  |  | 0 |
|  | TOTAL COSTS |  |  |  | 0 |
|  | INDIRECT COSTS *(IF APPLICABLE)* | % overhead rate>> |  | 0% | 0 |
|  | FAO'S MAXIMUM FINANCIAL LIABILITY |  |  | GRAND TOTAL | 0 |

|  |  |  |  |
| --- | --- | --- | --- |
| **Budget Line Summary** |  |  | **Total cost** |
| HUMAN RESOURCE INPUTS |  |  |  |
| TRAVEL |  |  |  |
| ACCOMMODATION |  |  |  |
| EXPENDABLE EQUIPMENT ANCILARY TO SERVICES |  |  |  |
| GENERAL OPERATING AND MAINTENANCE EXPENSES |  |  |  |
| **GRAND TOTAL** |  |  |  |

*Please quantify the amount of work done using one of the given measurement units. Example of Units of measurement:*

*HUMAN RESOURCE INPUTS (Staff time and consultants...):*

* *Person-days*
* *Person-months*
* *Person-year*
* *Hours*

*TRAVEL (Flights, inland travel...)*

* *National flight*
* *Regional flight*
* *Inter-continental flight ( business/economy)*
* *Km of road travelled*
* *Lumpsum mixed transportation*

*ACCOMMODATION (board and lodging costs…)*

* *Person-days*

*Please note the FFF can cover costs related to the proposed activities and objectives such as staffing, travel, meetings, training and workshops, communications.*

*However, FFF cannot fund vehicles, equipment, and overhead costs.*

*Please list other funding sources and in-kind contributions that would provide additional and/or matching support to the proposed activities*

*FFF could make an advance payment of 30% of the total budget upon signature of the contract (Letter of Agreement) and a written request for payment A second payment of 50% would then be made upon receipt and acceptance by FAO of the linked progress reports and agreed deliverables and a written request for payment, and a third payment of 20% upon receipt and acceptance of the final report, including a financial report and written request for payment. The organizations applying will therefore need to have sufficient financial capacity to finalize the project prior to receiving the third payment.*

*The contract will be issued by FAO, Rome.*

1. **Annex**: [*on not more than 2 pages, provide information on your organization as follows*:]

* Short history
* Main objectives and mandates
* Organisational structure
* Membership
* Contact details: complete address, telephone, email, and website
* Name and contact details of the person in charge of the project

1. Bolivia and Ecuador; Ghana, Kenya, Madagascar, Togo, Zambia; and Nepal and Vietnam [↑](#footnote-ref-1)
2. Indonesia, Guatemala, Myanmar, Nicaragua, Tanzania [↑](#footnote-ref-2)