

	Case studies: Guidelines of format	Text length
Title	Short, crisp and meaningful	50 characters (incl. spaces)
Lead	A brief lead attract the readers' attention!	400 characters (incl. spaces)
Body text	Main text. Depending on additional material, figures tables, boxes etc. the length of the text can vary a bit.	3000 characters (incl. spaces) <i>Please respect indicated number of characters!</i>
Box Quote Figure	<ul style="list-style-type: none"> A box may be used to explain an issue in more detail Quotes can be used for people's testimonies on project outcomes / impacts Figures may be used (tables / graphs) to complement the text. <ul style="list-style-type: none"> ➔ Graphs need to be submitted in a vectorized format. ➔ Provide a brief caption, and the source for each figure 	max. 2 elements
Photos	<ul style="list-style-type: none"> 3-4 high quality color photos are a must! (separate files; minimal resolution: 500 dpi in 10x15cm size). <ul style="list-style-type: none"> ➔ For each photo, provide a brief caption and credits 	An absolute must! (submit as separate files)
References / further reading <i>Please provide full bibliographic details</i>	<ul style="list-style-type: none"> List of references used Further reading: up to 3 most important publications providing more insights about the project or the issue The references have to be formatted according to the style in the previous publications <p><i>Example:</i> Shrestha, M.S., Grabs, W.E. & Khadgi, V.R. 2015. Establishment of a regional flood information system in the Hindu Kush Himalayas: Challenges and opportunities. <i>Int. J. Water Resour. Dev.</i>, 31(2): 238–252. http://dx.doi.org/10.1080/07900627.2015.1023891.</p>	
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