# Call for proposal for regional and global forest and farm producers’ organizations

2023

**Providing support to regional and global forest and farm producer organizations to enable climate resilient landscapes and improved livelihoods**

The Forest and Farm Facility (FFF) goal is to empower forest and farm producer organizations (FFPOs) as the key change agents in delivering climate resilient landscapes and improved livelihoods. FFF is co-managed by four international partner organizations: the Food and Agriculture Organization (FAO), the International Institute for Environment and Development (IIED), the International Union for Conservation of Nature (IUCN) and AgriCord.

It is important to note that the FFF is a gender transformative programme and is committed to gender equality and women’s empowerment. FFF seeks to address gender inequalities at the levels of household, community/organization and national policy.

We are looking for regional and global FFPOs (i.e. present in much more than one country) to collaborate with and support. We define FFPOs as the organizations, networks, unions, associations, cooperatives or alliances of forest users, smallholder farmers, women, communities and Indigenous Peoples.

This round of grants will support FFPOs to improve their service delivery to their national or local members.

We are looking for proposals that **show how the regional and global organizations (ie. active in much more than one country) will support their members in**:

* Shaping national, regional and international climate and nature/biodiversity related policies towards their members interests
* Collecting evidence and stories that quantify how their members already contribute to climate adaptation, mitigation and resilience or the protection or restoration of nature and biodiversity.

**The grants will be up to USD 50,000 per year for a maximum of two consecutive years . There will be ten grants for a regional organization distributed among organizations based in Africa, Asia and Latin America. In addition, there will be one grant of max USD 100,000 for an international association per year.**

**The Forest and Farm Facility will give priority to regional or global** **(i.e. active in much more than one country)** FFPOs with a pre-existing collaboration with FFF. However, the number of grants this year is exceeding the number of new partners therefore ensuring opportunities for new organisations to join the current list of grantees.

**Deadline for submission of proposals, using the proposal template in annex, is February 19 2023** and proposals should be submitted to [Pauline.BUFFLE@iucn.org](mailto:Pauline.BUFFLE@iucn.org) and [zoe.williamson@iucn.org](mailto:zoe.williamson@iucn.org).

# General information

**Type of organizations eligible for grants**

Regional or global (i.e. present in more than one country) organizations, networks, unions, associations, cooperatives or alliances of forest users, smallholder farmers, women, communities and Indigenous Peoples.

**Outcomes and outputs of the Forest and Farm Facility**

The proposals will need to show a clear link with at least one outcome and related outputs.

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| **Outcome 1. More enabling policy and legal frameworks for FFPOs delivered through more FFPO-inclusive governance and cross-sectoral processes** |
| Output 1.1 FFPOs have clear advocacy agendas that represent all their members’ interest |
| Output 1.2 Cross-sectoral, multi-stakeholder policy processes strengthened with better representation from forest and farm producers |
| **Outcome 2. Increased entrepreneurship, access to markets and finance through gender equitable value chains delivered through new capacity to provide business incubation within FFPOs.** |
| Output 2.1 FFPOs have capacity to deliver targeted business incubation services to their members |
| Output 2.2 FFPOs (and their members) have improved access to business, marketing and financial services. |
| **Outcome 3: Improved delivery of landscape scale mitigation, adaptation and climate resilience for climate change through direct engagement of FFPOs and integration with inclusive livelihood approaches** |
| Output 3.1 FFPOs contribution in climate and landscape level programs has increased the outreach of these programs |
| Output 3.2 FFPOs have mainstreamed climate change into their operations |
| **Outcome 4: Improved and equitable access to social and cultural services** |
| Output 4.1 FFPOs have systems in place to provide social and cultural services (targeting the most vulnerable members) |
| Output 4.2 FFPOs link their social and cultural development agenda to national SDG process and other governmental development processes |

**Financial contribution and duration**

Each project proposal can request up to USD 50,000. FFF grants are payable to the beneficiary organization in three instalments, upon the reception and acceptance by FAO of linked requirements such as progress and/or financial reports.

All activities should be completed **within maximum 24 months**. If activities are satisfactory completed within December 2023 a new proposal for similar amount can be considered to be completed by end 2024.

The grants cannot cover any activities that take place before the signature of the grant agreement.

**Type of activities**

Within the framework of the outputs and the outcomes of FFF programme, these grants will support the organisations to:

* Build or strengthen capacity of national/local level members organisations to get involved in international and national climate and nature/biodiversity related decision-making processes (especially in relation to the United Nations Framework Convention on Climate Change (UNFCCC) and the Convention on Biological Diversity (CBD)) through training in policy formulation, lobbying and negotiating with donors;
* Build a strategy with their national members to create a policy or communication campaign on the role of FFPOs in climate change mitigation, adaptation and resilience or nature/biodiversity restoration and/or conservation.
* Collect evidence or stories that quantify reliably the crucial role of their FFPO members in climate change mitigation, adaptation and resilience or the protection or restoration of nature and biodiversity.

**Selection Criteria**

These grants will be awarded to organisations, who demonstrate:

* Representative and broad-based constituency across several countries with a mandate to undertake work on behalf of national level forest and farm producer organizations;
* A sound understanding of and objectives for policy advocacy and influence in the area of climate and nature and improved livelihoods;
* A strategy and practical activities to empower women’s groups or enhance gender equality in constituencies and within member organizations;
* Experiences in managing grants;
* Experience in engaging with FFF or current or planned linkages to FFF core[[1]](#footnote-1) and network[[2]](#footnote-2) and programme-linked[[3]](#footnote-3) countries programme of work in-countries to help facilitate learning between FFF countries and link country efforts to regional and global agendas
* Possibility and proportion of co-funding for the proposed activities.

The FFF will support a balanced portfolio of smallholder, women, community and Indigenous Peoples networks, and therefore, the organisations will need to demonstrate linkages with other regional and global apex organisations to enhance the support provided to other regional and global organisations.

**Grant awarding process**

* Submission of concept notes and proposals – 20 February 2023
* Review and approval of proposals – by 24 March 2023

**Contact**

Applicants can send an email to [Pauline.BUFFLE@iucn.org](mailto:Pauline.BUFFLE@iucn.org) and [Zoe.williamson@iucn.org](mailto:Zoe.williamson@iucn.org) for further information and send completed proposals using the proposal template in Annex.

Please also visit our website: [www.fao.org/partnerships/forest-farm-facility](http://www.fao.org/partnerships/forest-farm-facility).

**Selection of Proposals**

The proposals will be evaluated based on the quality of the proposal and the criteria, and successful applicants will be notified by the **end of March 2023 at the latest.**

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| --- | --- |
| Mail to | [Pauline.BUFFLE@iucn.org](mailto:Pauline.BUFFLE@iucn.org) and [Zoe.williamson@iucn.org](mailto:Zoe.williamson@iucn.org) |
| Application deadline | 19.02.2023 |
| Number of pages | Maximum 4 pages (excluding Annex) |
| Format | Time New Roman font size 12 ; 2 cm margins |
| Language | To be completed in English, French or Spanish |

*Kindly delete the table above and all the text with instructions in italic before sending it back.*

1. **Title:** *[please provide a short title of the proposed project]*
2. **Prepared by:** *[please give legal name of your organization and its mandate in one sentence]*
3. **Overall objective:** *[please describe in one sentence what you hope to achieve, with whom and where]*
4. **Process and membership:** *[please provide the specific region and/or process where the projects activities would work and the number of members represented. Please provide information about which FFF core and partner countries you will work with]*
5. **Contribution/linkages to the climate and nature/biodiversity related policy:** *[explain how your proposal will contribute to advance the national and international political agenda on climate and nature/biodiversity or how it will the capacity of your members to do so.]*
6. **Objectives and activities:** [*please describe in numbered paragraphs the specific objectives (or results) you would want to see and the activities you would carry out to achieve them. There should be no more than four objectives. Note: please show clearly how your proposal will support the FFF core and/or network countries and the linkages from subnational, national to regional and global.*

*For example:*

Objective 1: (incl. related outcome and output)

Activities: 1.1 ; 1.2

Products/deliverables]

1. **Gender component:** *[outline clearly either the activities directly targeted for women or to improve gender equality, or the gender strategy underlying the proposal]*
2. **Record of accomplishment of applicant:** [*if you are a potentially new FFF partner,* *please describe why your organization is best placed to do this work, including specific previous relevant experience*.]
3. **Personnel:** [*please provide the names of the key personnel (or experts) who would be involved in the project and their roles in the project*.]
4. **Budget:** [*please provide a cost breakdown by each activity mentioned under point 6 using the template below. Indicate co-funding*]

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **RESOURCES-BASED LOA BUDGET** | | | | | |
| Cat. No. | Items Description | Unit of measurement | Qty (no. of units) | Unit Cost | Total Cost |
| 1 | Consultants |  |  |  |  |
| 1.1 | Activities *(description of activities for consultancies)* |  |  |  | 0 |
| 1.2 |  |  |  |  | 0 |
|  |  |  |  |  |  |
| 2 | Travel *(flights, inland etc)* |  |  |  |  |
| 2.1 | Travel activities *(description)* |  |  |  | 0 |
| 2.2 |  |  |  |  | 0 |
| 2.3 |  |  |  |  | 0 |
| 3 | TRAINING *(Flights, inland travel...)* |  |  |  |  |
| 3.1 |  |  |  |  | 0 |
| 3.2 |  |  |  |  | 0 |
| 4 | GOE |  |  |  |  |
| 4.1 |  |  |  |  | 0 |
| 4.2 |  |  |  |  | 0 |
|  | TOTAL COSTS |  |  |  | 0 |
|  | INDIRECT COSTS *(IF APPLICABLE)* | % overhead rate>> |  | 0% | 0 |
|  | FAO'S MAXIMUM FINANCIAL LIABILITY |  |  | GRAND TOTAL | 0 |

|  |  |  |  |
| --- | --- | --- | --- |
| **Budget Line Summary** |  |  | **Total cost** |
| HUMAN RESOURCE INPUTS |  |  |  |
| TRAVEL |  |  |  |
| ACCOMMODATION |  |  |  |
| EXPENDABLE EQUIPMENT ANCILARY TO SERVICES |  |  |  |
| GENERAL OPERATING AND MAINTENANCE EXPENSES |  |  |  |
| **GRAND TOTAL** |  |  |  |

*Please quantify the amount of work done using one of the given measurement units. Example of Units of measurement:*

*HUMAN RESOURCE INPUTS (Staff time and consultants...):*

* *Person-days*
* *Person-months*
* *Person-year*
* *Hours*

*TRAVEL (Flights, inland travel...)*

* *National flight*
* *Regional flight*
* *Inter-continental flight ( business/economy)*
* *Km of road travelled*
* *Lumpsum mixed transportation*

*ACCOMMODATION (board and lodging costs…)*

* *Person-days*

*Please note the FFF can cover costs related to the proposed activities and objectives such as staffing, travel, meetings, training and workshops, communications.*

*However, FFF cannot fund vehicles, equipment, and overhead costs.*

*Please list other funding sources and in-kind contributions that would provide additional and/or matching support to the proposed activities*

*FFF could make an advance payment of 30% of the total budget upon signature of the contract (Letter of Agreement) and a written request for payment A second payment of 50% would then be made upon receipt and acceptance by FAO of the linked progress reports and agreed deliverables and a written request for payment, and a third payment of 20% upon receipt and acceptance of the final report, including a financial report and written request for payment. The organizations applying will therefore need to have sufficient financial capacity to finalize the project prior to receiving the third payment.*

*The contract will be issued by FAO, Rome.*

1. **Annex**: [*for new partners*, *on not more than 2 pages, provide information on your organization as follows*:]

* Short history
* Main objectives and mandates
* Organisational structure
* Membership
* Contact details: complete address, telephone, email, and website
* Name and contact details of the person in charge of the project

1. Bolivia and Ecuador; Ghana, Kenya, Madagascar, Tanzania, Togo, Zambia; Nepal and Vietnam [↑](#footnote-ref-1)
2. Indonesia, Guatemala, Myanmar, Nicaragua, Liberia, the Gambia [↑](#footnote-ref-2)
3. Angola, Botswana, Malawi, Namibia, Zimbabwe (FFF-linked GEF Dryland Sustainable Landscape Impact Programme) [↑](#footnote-ref-3)